

VOORHEES TOWNSHIP BOARD OF EDUCATION  
329 ROUTE 73, VOORHEES, NJ 08043

The Special Board Meeting of the Voorhees Township Board of Education was held on Tuesday, May 28, 2019 at 7:30 PM at the Administration Building, Dawn Wallace, President, presiding.

*The Voorhees Township Board of Education uses a Rolling Agenda concept. Items that are listed for a vote on the public board agenda are sent to the Board of Education members weekly as information items. Each member has the ability to request topic to be discussed in Committee meetings as needed.*

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on May 10, 2019.
2. Sending written notice to the Courier Post on May 10, 2019.
3. Filing written notice with the Clerk of Voorhees Township on May 10, 2019.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Barbara Dunleavy

Dana Galiano

Dr. Marissa Levy

Richard Nelson

John Schmus

Monica Watson

Bruce Karpf, Vice-President

Dawn Wallace, President

Dr. Barry J. Galasso, Interim Superintendent

Helen G. Haley, Business Administrator/Board Secretary

Howard Mendelson, Attorney

Absent

Rachel van Aken

RETIREE RECOGNITIONS

The Board recognized the following 2018-2019 retirees who were in attendance:

Deborah Bailey	Ann Hinck	Leta Strain
Etsuko Bourne	Linda Hummel	Elyse Susterowitz
Janette Deeley	Paula Long	Nicholas Tentarelli
Linda Dorman	Gini Miller	Carol Trost
Hillary Garr	Helen Rubin	

STUDENT RECOGNITIONS

Kresson School – Mrs. Morris, Principal, introduced Francesca Shih, fifth grade, who was chosen a Camden County’s first place winner in the Conserve Wildlife Foundation of New Jersey’s 2019 Species on the Edge Art and Essay Contest.

Middle School – Mrs. Calabria, Principal, introduced Mahawah Bangoura, eighth grade, who has recently written a book called “Changes”, which was published and is available on Amazon.

IV. EXECUTIVE SESSION

1. Motion by Mr. Karpf, seconded by Ms. Galiano, to adjourn to Executive Session at 7:47 PM.

BE IT RESOLVED That pursuant to Section 8 of the Open Public Meeting Act the public shall be excluded from that portion of the meeting involving discussion of Harassment, Intimidation and Bullying (HIB) and personnel matters.

FURTHER RESOLVED That the discussion of such matters in Executive Session can be disclosed to the public at such time as the Board takes formal action.

Motion carried, 8 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

2. Returned to Public Session at 8:14 PM.
3. Motion by Mr. Karpf, seconded Ms. Galiano, to affirm the findings of the May 1, 2019 Harassment, Intimidation and Bullying Report as shown on Attachment “A”.

Motion carried, 8 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

V. MINUTES

1. Motion by Mr. Karpf, seconded by Mrs. Dunleavy, to approve the minutes of the meeting of May 1, 2019.

Motion carried, 8 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

VI. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A1".
2. Suspensions as shown on Attachment "B".
3. (HIB) Harassment, Intimidation and Bullying (to be provided)

VII. COMMUNICATIONS

VIII. BOARD SECRETARY REPORT

IX. SUPERINTENDENT REPORT

X. COMMITTEE REPORT

1. Policy Committee – Mrs. Dunleavy reported that the Policy Committee met and reviewed policy items on the agenda. The Organizational Chart will be changed before the second reading. The committee recommends all other items for approval.
2. Personnel Committee – Mr. Nelson reported that the personnel committee met and discussed outsourcing substitute staffing and recommended the Board solicit Request for Proposals. The committee sent a recommendation to the Policy Committee to make a change to the Organizational Chart. The committee recommends sending contracts for the Assistant Superintendent for Curriculum and

Instruction and the Business Administrator to the County Office for review and approval.

XI. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XII. BOARD COMMENTS

XIII. TRANSPORTATION

Motion by Mrs. Watson, seconded by Dr. Levy, to approve:

1. renewing a transportation contract for routes M2 – M5, M7, M8, M10-M13, M15, M19, multi-contract #0025, for the 2019-2020 school year with Laidlaw Transit, Inc., (First Student Inc.) as shown on Attachment “C”.
2. renewing a transportation contract for routes H22, H25 – H27, K31, K34, K38, O41, O42, O44, O47 and O48, SH1 and SH2, multi-contract #0027, for the 2019-2020 school year with Laidlaw Transit, Inc., (First Student Inc.) as shown on Attachment “C”.
3. renewing a transportation contract for routes OK1 – OK4, KK1 – KK3 and SK2, multi-contract #0028, for the 2019-2020 school year with Laidlaw Transit, Inc., (First Student Inc.) as shown on Attachment C”.
4. renewing a transportation contract for routes M24, M25, and SH4, multi-contract #0029, for the 2019-2020 school year with Laidlaw Transit, Inc., (First Student Inc.) as shown on Attachment “C”.
5. renewing a transportation contract for route H21, multi-contract #0030 for the 2019-2020 school year with Laidlaw Transit, Inc., (First Student Inc.) as shown on Attachment “C”.
6. renewing a transportation contract for routes K35 and M20, multi-contract #0002, for the 2019-2020 school year with Hillman’s Bus Service, Inc., as shown on Attachment “D”.

7. renewing a transportation contract for route H18, multi-contract #0015, for the 2019-2020 school year with Hillman Bus Service, Inc. as shown on Attachment "D".
8. renewing a transportation contract for route PS-4, multi-contract #0016, for the 2019-2020 school year with Hillman Bus Service, Inc. as shown on Attachment "D".
9. renewing a transportation contract for routes K30 and SH6, multi contract # 0017, for the 2019-2020 school year with Hillman's Bus Service, Inc. as shown on Attachment "D".
10. renewing a transportation contract for route MSP-1, multi contract #0018, for the 2019-2020 school year with Hillman Bus Service, Inc. as shown on Attachment "D".
11. renewing a transportation contract for route O40, multi-contract #0019, for the 2019-2020 school year with Hillman's Bus Service, Inc., as shown on Attachment "D".
12. renewing a transportation contract for route M23, multi-contract #0020, for the 2019-2020 school year with Hillman's Bus Service, Inc., as shown on Attachment "D".
13. renewing a transportation contract for routes HK1, HK2, HK3, SK1 and SK3, multi contract # 0021, for the 2019-2020 school year with Hillman's Bus Service Inc., as shown on Attachment "D".
14. renewing a transportation contract for route K29, multi-contract # 0022, for the 2019 -2020 school year with Hillman Bus Service, Inc. as shown on Attachment "D".
15. renewing a transportation contract for route M1 , multi-contract #0023, for the 2019-2020 school year with Hillman Bus Service, Inc. as shown on Attachment "D".
16. renewing a transportation contract for route O43, multi-contract #0024, for the 2019-2020 school year with Hillman Bus Service, Inc. as shown on Attachment "D".
17. renewing a transportation contract for route SHS3, bid number #3622, for the 2019-2020 school year with Hillman Bus Service, Inc. as shown on Attachment "D".
18. renewing a transportation contract for route SH3, multi-contract #0004, for the 2019-2020 school year with T&L Transportation, Inc., as shown on Attachment "E".

19. renewing a transportation contract for route PS-5, multi-contract #0012, for the 2019-2020 school year with T&L Transportation, Inc., as shown on Attachment "E".
20. renewing a transportation contract for route M6, bid # 0050, for the 2019- 2020 school year with T&L Transportation, Inc. as shown on Attachment "E".
21. renewing a transportation contract for route SHS-2, multi contract #0011, for the 2019-2020 school year with T&L Transportation Inc as shown on Attachment "E".
22. renewing a transportation contract for routes M27, M28 and SPS2, bid number 7717, for the 2019-2020 school year with T&L Transportation, Inc. as shown on Attachment "E".
23. renewing a transportation contract for routes SPVM, PS, PS1, P2 and P2A, bid number 7718, for the 2019-2020 school year with T&L Transportation, Inc. as shown on Attachment "E".
24. the renewing a transportation contract for late buses, L1 & L2, 3:30pm, 4:15 late runs and away/activity buses, bid number 7716, for the 2019-2020 school year with T&L Transportation, Inc. as shown on Attachment "E".
25. renewing a transportation contract for route OS, bid # 2215, for the 2019-2020 school year with First Student, Inc. as shown on Attachment "F".
26. renewing a transportation contract for route H19, bid # 4124, for the 2019-2020 school year with First Student, Inc. as shown on Attachment "F".
27. renewing a transportation contract for route H20, bid # 3619, for the 2019/2020 school year with First Student, Inc. as shown on Attachment "F".
28. renewing a transportation contract for route H17, bid # 3620, for the 2019-2020 school year with First Student, Inc as shown on Attachment "F".
29. renewing a transportation contract for route K28, bid # 3621, for the 2019-2020 school year with First Student, Inc as shown on Attachment "F".
30. the non- renewal of a transportation contract for routes M9, M14 and

M16, multi-contract # 0025 for the 2019-2020 school year with Laidlaw Transit, Inc, (First Student Inc.).

31. the non- renewal of a transportation contract for routes, H28, O44, O45 and O46, multi-contract # 0027, for the 2019-2020 school year with Laidlaw Transit, Inc. (First Student, Inc.).
32. the non-renewal of route M26 from contract # 0030 for the 2019-2020 school year with Laidlaw Transit, Inc. (First Student, Inc).

Motion carried, 8 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

#### XIV. POLICY

Motion by Dr. Levy, seconded by Mr. Schmus, to approve:

1. the first reading of the following Policy:
  - a. 1110 Organizational Chart
2. revising the job description for the Assistant Superintendent for Curriculum and Instruction.
3. the tool for evaluating the Assistant Superintendent for Curriculum and Instruction.

Motion carried, 8 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

#### XV. PERSONNEL

Motion by Mr. Karpf, seconded by Mrs. Dunleavy, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. ratifying the employment of John Dilks, substitute custodian, for the period from May 9, 2019 through June 30, 2019 at an hourly rate of \$10.69.

3. ratifying the employment of Julia Moore, teacher, for the period from May 8, 2019 through June 3, 2019 at a salary of Step 1, BA, \$50,050, prorated. (Leave Replacement Position)
4. revising the salary of Jennifer Sansone, teacher, for the period from September 1, 2018 through June 30, 2019 from a salary of Step 13, BA+45, \$81,125 to Step 13, BA+45, \$82,025. (Tier 1 Service Award Included)
5. revising the salary of Natalie Medolla, teacher, for the period from September 1, 2018 through June 30, 2019 from a salary of Step 13, BA+30, \$79,965 to Step 13, BA+30, \$80,865. (Tier 1 Service Award Included)
6. the Custodial Staff Salary Guide as shown on Attachment "G".
7. submitting an employment contract for review and approval to the Camden County Office of Education for the Assistant Superintendent for Curriculum and Instruction for the 2019-2020 school year.
8. submitting an employment contract for review and approval to the Camden County Office of Education for the Business Administrator/Board Secretary for the 2019-2020 school year.
9. revising the employment of Susan Donnelly, Coordinator of Special Projects, for the period from September 1, 2019 through June 30, 2020 at a salary of (AP15), \$112,485 to Supervisor of Special Projects, for the period from July 1, 2019 through June 30, 2020, at a salary of Step 11, Director, \$125,674. (Tier 1 Service Award Included)
10. the employment of the following summer maintenance employee for the period from July 1, 2019 through June 30, 2020 at the hourly rate shown:
  - a. Dennis Mignone \$22.00
11. the employment of the following temporary summer maintenance employees for the period from June 24, 2019 through June 30, 2019 at the hourly rate shown:
  - a. Lamont Day \$13.75
  - b. Tara Ferguson \$11.55
12. the employment of the following temporary summer maintenance employees for the period from July 1, 2019 through June 30, 2020 at



the hourly rate shown:

- |    |                 |         |
|----|-----------------|---------|
| a. | Gabriel Covone  | \$12.46 |
| b. | Martha Cox      | \$12.46 |
| c. | Lamont Day      | \$13.75 |
| d. | Paul Esposito   | \$12.46 |
| e. | Tara Ferguson   | \$11.55 |
| f. | John Fulleylove | \$12.46 |
| g. | Daniel Grippi   | \$13.75 |
| h. | Devin Hunt      | \$12.46 |
| i. | Chad Justis     | \$13.75 |
| j. | Daniel Morgan   | \$12.46 |
| k. | Matthew Morgan  | \$12.46 |
| l. | Victoria Scott  | \$12.46 |
| m. | Shawn Seppanen  | \$13.75 |
| n. | John Shea       | \$13.75 |
13. revising the employment of Melissa Dammer from purchasing coordinator to payroll specialist, for the period from August 1, 2019 through June 30, 2020, at a salary of \$55,000, prorated.
  14. the employment of Ashley McMichael, teacher, for the period from September 1, 2019 through June 30, 2020 at a salary of Step 1, BA, \$51,317.
  15. the employment of Brianne Nunan, teacher, for the period from September 1, 2019 through June 30, 2020 at a salary of Step 1, MA, \$55,112.
  16. revising the salary of Jennifer Sansone, teacher, for the period from September 1, 2019 through June 30, 2020 from a salary of Step 13a, \$89,461 to Step 13a, BA+45, \$90,361. (Tier 1 Service Award Included)

17. revising the salary of Natalie Medolla, teacher, for the period from September 1, 2019 through June 30, 2020 from a salary of Step 13a, BA+30, \$88,301 to Step 13a, BA+30, \$89,201. (Tier 1 Service Award Included)
18. revising the salary of Ashley Dickol, teacher, for the period from September 1, 2019 through June 30, 2020 from a salary of Step 1, BA, \$51,317 to Step 1, MA, \$55,112.
19. CER staff for the 2019-2020 year as shown on Attachment "H".
20. ratifying revising the paid medical leave for C.H., teacher, from March 11, 2019 through May 19, 2019 to March 11, 2019 through April 30, 2019, then commencing May 1, 2019, an unpaid child rearing leave is approved through June 4, 2019, during which time the family leave act shall be honored.
21. a paid medical leave for A.H., teacher, for the period from September 4, 2019 through October 8, 2019 then commencing October 9, 2019 an unpaid child rearing leave is approved through January 31, 2020, during which time the family leave act shall be honored.
22. a paid medical leave for K.L., teacher, for the period from September 16, 2019 through October 29, 2019 then commencing October 30, 2019 an unpaid child rearing leave is approved through December 15, 2020, during which time the family leave act shall be honored.
23. a paid medical leave for F.P., teacher, for the period from September 19, 2019 through October 21, 2019 then commencing October 22, 2019 an unpaid child rearing leave is approved through December 17, 2019 during which time the family leave act shall be honored.
24. ratifying an unpaid medical leave for J.Y., instructional associate, for the period from April 2, 2019 through June 30, 2019, during which time the Family Leave act shall be honored.
25. the retirement of Raymond Moton, custodian, effective June 30, 2019.
26. the retirement of Gary Alexander, teacher, effective June 30, 2019.
27. the resignation of Mary Melissa Killion, teacher, effective June 30, 2019.
28. the resignation of Davon Loeb, teacher, effective June 30, 2019.
29. the resignation of Michaela Counsellor, instructional associate, effective June 30, 2019.

30. the employment of Loretta Applebaum, instructional associate, for the period from May 29, 2019 through June 30, 2019 at a salary of Step 1, NC, \$10,548 (\$16,989, prorated 4.5 hours/day, 5 days/week), prorated.

Motion carried, 8 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

XVI. DEFERRED ACTION

XVII. NEW BUSINESS

Motion by Ms. Galiano, seconded by Mr. Nelson, to approve:

1. the submission of the 2018-2019 IDEA grant application and acceptance of funds in the amounts shown and on Attachment "J".
  - a. Basic \$683,641 (Tuition Allocation)
  - b. Preschool \$32,317 (Preschool Salary)
2. a new kindergarten through eighth (K-8) grade ESL (English as a Second Language) program entitled "Reach" and "In the U.S.A.", National Geographic Learning, 2017, to be implemented beginning with the 2019-2020 school year at a cost of \$22,318.06.
3. accepting the donation of a Portable Changeable Message Sign from the Voorhees Police Department.
4. the additional CER summer trips as shown on Attachment "K".

Motion carried, 8 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

XVIII. MEETING DATES

June 26, 2019	7:30 PM	Regular Board Meeting Administration Building
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XIX. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

Craig Petit de Mange

Thanked Dr. Galasso for his work as Interim Superintendent.

XX. BOARD COMMENTS

XXI. FINANCE

Motion by Mr. Schmus, seconded by Mr. Nelson, to approve:

1. the Bill Lists as shown on Attachment "L".
2. the following financial reports, in accordance with N.J.S.A. 18A:17-36 and N.J.S.A. 18A:17-9, for month ending April 30, 2019 as shown on Attachment "M".
  - a. Cash Report
  - b. Board Secretary's Report
3. the transfer list as shown on Attachment "N".
4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending April 30, 2019 as follows:

Increased	\$0.00
Decreased	\$0.00

5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-16.10(c), the Voorhees Township Board of Education certifies that as

of April 30, 2019 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Helen G. Haley, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of.

NONE

7. the Health Benefit Reduction Stipend to be paid to eligible employees on June 15, 2019 as follows:

a.	Family Coverage	\$1,000
b.	Husband/Wife and Parent/Child(ren)	\$750
c.	Single	\$500

8. revising the renewal of the food service management contract with Nutri-Serve Food Management, Inc. for the 2019-2020 school year at the per meal fee of \$0.126 per student meal, \$0.126 per meal equal, the meal equal factor of \$1.00. The 2019-2020 FSMC addendum has a breakeven guarantee.
9. authorizing the Business Administrator to advertise for Requests for Proposal for substitute staffing services.
10. participating in the national cooperative purchasing programs administered by Omnia Partners, Public Sector, and its affiliates and subsidiaries (collectively, the "Omnia Partners Parties").
11. updating signatories on District bank accounts effective July 1, 2019 as shown on Attachment "O".

Motion carried, 8 ayes: Mrs. Dunleavy, AYE; Ms. Galiano, AYE; Dr. Levy, AYE; Mr. Nelson, AYE; Mr. Schmus, AYE; Mrs. Watson, AYE; Mr. Karpf, AYE; Mrs. Wallace, AYE

## Harassment, Intimidation and Bullying Report to the Board of Education May 1, 2019

School	Incident Number	Investigation Results:		For Student Who Committed Act of HIB		Remedial Measures (Intervention, Counseling or other Services) for Target of HIB	Other Action Taken or Recommended by the Superintendent	Training Required
		HIB	Not HIB	Code of Conduct Consequences	Remedial Measures (Intervention, Counseling or other Services)			
VMS	9	X		Met with counselor/administrator. Consequences as per discipline policy.	Counseling/schedule changes to separate students so they are in no classes together.	Counseling/schedule changes to separate students so they are in no classes together.		
VMS	10	X		Met with counselor/administration. Consequences in accordance with discipline policy	Counseling/working with transportation to separate students on the bus.	Counseling		
VMS	11	X		Met with counselor/administrator. Consequences as per discipline policy.	Counseling	Counseling/met with administration		
Signal Hill	2		X					

# VOORHEES TOWNSHIP PUBLIC SCHOOLS

**July 2018 - June 2019**

**FIRE DRILL AND SCHOOL SAFETY DRILL SCHEDULE:**

<u>MONTH</u>	<u>SCHOOL</u>	<u>FIRE DRILL</u>	<u>SAFETY DRILL</u>	<u>TYPE OF DRILL</u>
July	Hamilton	N/A	N/A	
	Kresson	7/17/2018	7/19/2018	Lockout
	Middle	7/19/2018	7/26/2018	Evacuation (Non-fire)
	Osage	N/A	N/A	
	Signal Hill	7/11/2018	7/24/2018	Lockdown
August	Hamilton	N/A	N/A	
	Kresson	8/1/2018	8/2/2018	Room Clear
	Middle	8/15/2018	8/22/2018	Lockout
	Osage	8/13/2018	N/A	
	Signal Hill	8/2/2018	8/6/2018	Lockout
September	Hamilton	9/13/2018	9/17/2018	Evacuation (Non-fire)
	Kresson	9/13/2018	9/27/2018	Evacuation (Non-fire)
	Middle	9/26/2018	9/21/2018	Bomb Threat
	Osage	9/14/2018	9/25/2018	Bomb Threat
	Signal Hill	9/13/2018	9/21/2018	Evacuation (Non-fire)
October	Hamilton	10/10/2018	10/1/2018	Lockdown
	Kresson	10/10/2018	10/25/2018	Lockdown
	Middle	10/17/2018	10/23/2018	Evacuation (Non-fire)
	Osage	10/11/2018	10/25/2018	Lockdown
	Signal Hill	10/18/2018	10/4/2018	Bomb Threat
November	Hamilton	11/7/2018	11/12/2018	Bomb Threat
	Kresson	11/14/2018	11/19/2018	Bomb Threat
	Middle	11/7/2018	11/27/2018	Lockdown
	Osage	11/14/2018	11/19/2018	Bomb Threat
	Signal Hill	11/1/2018	11/19/2018	S.I.P. w/o Instruction
December	Hamilton	12/11/2018	12/12/2018	Room Clear
	Kresson	12/13/2018	12/14/2018	S.I.P. w/o Instruction
	Middle	12/20/2018	12/11/2018	S.I.P. w/o Instruction
	Osage	12/7/2018	12/12/2018	S.I.P. w/o Instruction
	Signal Hill	12/4/2018	12/12/2018	Room Clear
January	Hamilton	1/7/2019	1/18/2019	Lockout
	Kresson	1/9/2019	1/24/2019	Room Clear
	Middle	1/9/2019	1/25/2019	Room Clear
	Osage	1/10/2019	1/24/2019	Room Clear
	Signal Hill	1/10/2019	1/7/2019	Lockdown Drill

# VOORHEES TOWNSHIP PUBLIC SCHOOLS

<u>MONTH</u>	<u>SCHOOL</u>			
February	Hamilton	2/14/2019	2/20/2019	S.I.P. w/o Instruction
	Kresson	2/8/2019	2/21/2019	S.I.P. w/o Instruction
	Middle	2/4/2019	2/26/2019	Lockdown
	Osage	2/7/2019	2/20/2019	S.I.P. w/o Instruction
	Signal Hill	2/5/2019	2/21/2019	S.I.P. w/o Instruction
March	Hamilton	3/15/2019	3/21/2019	Lockdown
	Kresson	3/14/2019	3/26/2019	Evacuation (Non-fire)
	Middle	3/12/2019	3/22/2019	S.I.P. w/o Instruction
	Osage	3/6/2019	3/22/2019	Evacuation (Non-fire)
	Signal Hill	3/14/2019	3/26/2019	Evacuation (Non-fire)
April	Hamilton	4/1/2019	4/4/2019	Bomb Threat
	Kresson	4/8/2019	4/15/2019	Lockdown
	Middle	4/16/2019	4/1/2019	Lockdown
	Osage	4/10/2019	4/15/2019	Evacuation (Non-fire)
	Signal Hill	4/2/2019	4/16/2019	Bomb Threat
May	Hamilton			
	Kresson	5/3/2019	5/16/2019	Bomb Threat
	Middle			
	Osage	5/7/2019	5/16/2019	Lockdown
	Signal Hill	5/7/2019	5/22/2019	Reverse Evacuation
June	Hamilton			
	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			



SUSPENSIONS

E.T. Hamilton School

1 student	1 day	Inappropriate Behavior
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Middle School

1 student	1 day	Inappropriate Behavior
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**First Student**

835 Watsonstown-New Freedom Rd.

Berlin, New Jersey, 08009

Ph: 856-753-0222

Fx: 856-753-1784

Mrs. Diane Turner  
Voorhees Township Public Schools  
329 Route 73  
Voorhees, NJ 08043

April 29, 2019

Dear Mrs. Turner,

First Student would like to renew Home to School Multi contract numbers 0025, 0027, 0028, 0029 (except Routes M9, M14, M16, H28, O44, O45 and O46) and Multi contract number 0030 (except for route M26) for the 2019-2020 school year at the 1.45% renewal rate based on the 2018-2019 contract prices.

Attached for your convenience, is a spreadsheet containing the 2018-2019 contract amount, the 2019-2020 contract amount, and the NJSA extension amounts.

Please feel free to contact me, should you have any questions.

We look forward to a continued successful partnership during the 2019-2020 school year.

Respectfully,

*Margo Sadowy*

Margo Sadowy  
Location Manager

1114

ROUTE NUMBER	DESTINATION	2018-2019 PER DIEM AMOUNT	DAYS	TOTAL ANNUAL CONTRACT AMOUNT 2018-2019	NJSA EXTENSION	2019-2020 PER DIEM AMOUNT	DAYS	TOTAL ANNUAL CONTRACT AMOUNT 2019-2020
M2	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M3	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M4	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M5	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M7	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M8	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
		\$142.40	180	\$25,631.68				
M10	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M11	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M12	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M13	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
		\$142.40	180	\$25,631.68				
M15	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
		\$142.40	180	\$25,631.68				
M17	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M18	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
M19	VOORHEES MIDDLE SCHOOL	\$142.40	180	\$25,631.68	\$2.06	\$144.46	180	\$26,003.34
H22	HAMILTON ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
H24	HAMILTON ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
H25	HAMILTON ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
H26	HAMILTON ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
H27	HAMILTON ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
		\$127.64	180	\$22,974.96				
K31	KRESSON ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
K34	KRESSON ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
K38	KRESSON ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
O41	OSAGE ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
O42	OSAGE ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10

Attachment C  
Page 2 of 3  
8/28, 2019

ROUTE NUMBER	DESTINATION	2018-2019 PER DIEM AMOUNT	DAYS	TOTAL ANNUAL CONTRACT AMOUNT 2018-2019	NJSA EXTENSION	2019-2020 PER DIEM AMOUNT	DAYS	TOTAL ANNUAL CONTRACT AMOUNT 2019-2020
		\$127.64	180	\$22,974.96				
		\$127.64	180	\$22,974.96				
		\$127.64	180	\$22,974.96				
O47	OSAGE ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
O48	OSAGE ELEMENTARY SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
SH1	SIGNAL HILL SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
SH2	SIGNAL HILL SCHOOL	\$127.64	180	\$22,974.96	\$1.85	\$129.49	180	\$23,308.10
OK1	OSAGE ELEMENTARY SCHOOL	\$67.25	180	\$12,105.00	\$0.98	\$68.23	180	\$12,280.52
OK2	OSAGE ELEMENTARY SCHOOL	\$67.25	180	\$12,105.00	\$0.98	\$68.23	180	\$12,280.52
OK3	OSAGE ELEMENTARY SCHOOL	\$67.25	180	\$12,105.00	\$0.98	\$68.23	180	\$12,280.52
OK4	OSAGE ELEMENTARY SCHOOL	\$67.25	180	\$12,105.00	\$0.98	\$68.23	180	\$12,280.52
KK1	KRESSON ELEMENTARY SCHOOL	\$67.25	180	\$12,105.00	\$0.98	\$68.23	180	\$12,280.52
KK2	KRESSON ELEMENTARY SCHOOL	\$67.25	180	\$12,105.00	\$0.98	\$68.23	180	\$12,280.52
KK3	KRESSON ELEMENTARY SCHOOL	\$67.25	180	\$12,105.00	\$0.98	\$68.23	180	\$12,280.52
SK2	SIGNAL HILL SCHOOL	\$67.24	180	\$12,103.20	\$0.97	\$68.21	180	\$12,278.70
SH4	SIGNAL HILL SCHOOL	\$111.90	180	\$20,142.83	\$1.62	\$113.53	180	\$20,434.90
M24	VOORHEES MIDDLE SCHOOL	\$83.93	180	\$15,107.40	\$1.22	\$85.15	180	\$15,326.46
M25	VOORHEES MIDDLE SCHOOL	\$83.93	180	\$15,107.40	\$1.22	\$85.15	180	\$15,326.46
H21	HAMILTON ELEMENTARY SCHOOL	\$70.32	180	\$12,657.60	\$1.02	\$71.34	180	\$12,841.14
		\$70.32	180	\$12,657.60				
				<b>\$1,021,798.91</b>				<b>\$852,531.46</b>

Attachment C  
 July 28, 2019  
 3 of 3

601-603 Cooper Rd. • P. O. Box 270 • West Berlin, New Jersey 08091-0270

(856) 753-1123 • (856) 429-7409

April 24, 2019

Ms. Diane Turner  
Transportation Director  
Voorhees Township Board of Education  
329 Route 73  
Voorhees, NJ 08043

Re: Request to Renew

Dear Ms. Turner:

Hillman's Bus Service, Inc. would like to renew the attached routes at the renewal rate of 1.45 % for the 2019-2020 school year:

Multi Contract: 002	Routes: M20 & K35 ✓
Multi Contract: 0019	Routes: O40 ✓
Multi Contract: 0020	Routes: M23 ✓
Multi Contract: 0021	Routes: HK1, HK2, HK3, SK1, SK3 ✓
Multi Contract 0017	Routes: K30, SH6 ✓
Multi Contract 0018	MSP1 ✓
Multi Contract 0022	K29 ✓
Bid Number 4120	M1 ✓
Bid Number 4121	O43 ✓
Bid Number 4122	PS4 ✓
Bid Number 4123	H18 ✓
Bid Number 3622	SHS3 ✓

Attached is the route costs, based on a per diem rate.

Please contact our office if you have any questions.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Richard Hillman". The signature is written in a cursive style with a large, prominent initial "R".

Richard Hillman  
President

Cc:file

601-603 Cooper Rd. • P. O. Box 270 • West Berlin, New Jersey 08091-0270

(856) 753-1123 • (856) 429-7409

<b>Voorhees Township Board of Education</b> <b>Routes and prices per diem</b>
--

Route	2018-19 per diem	1.45% increase	2019-2020 per diem
M20	\$117.10	\$1.70	\$118.80
K35	\$80.43	\$1.17	\$81.60
H18	\$155.71	\$2.26	\$157.97
Aide	\$52.00		\$52.00
O 40	\$84.82	\$1.23	\$86.05
M23	\$115.05	\$1.67	\$116.72
HK1	\$62.68	\$0.91	\$63.59
HK2	\$62.68	\$0.91	\$63.59
HK3	\$62.68	\$0.91	\$63.59
SK1	\$62.68	\$0.91	\$63.59
SK3	\$62.68	\$0.91	\$63.59
K29	\$155.62	\$2.26	\$157.88
Aide	\$35.00 (aide)		\$35.00
K30	\$107.94	\$1.57	\$109.51
Aide	\$33.00		\$33.00
SH-6	\$84.52	\$1.23	\$85.75
SHS3	\$198.25	\$2.87	\$201.12
Aide	\$79.75(aide)	\$79.75	\$79.75
MSP1	\$200.25	\$2.90	\$203.15
Aide	\$ 42.00 (aide)		\$42.00
M1	\$157.13	\$2.28	\$159.41
O43	\$157.13	\$2.28	\$159.41
PS4	\$155.71	\$2.26	\$157.97
Aide	\$ 52.00 (aide)		\$52.00
MSP1	\$153.40	\$2.22	\$155.62
Aide	\$ 52.00 (aide)		\$52.00

# T & L TRANSPORTATION

Attachment E  
May 28, 2019  
Page 1 of 1

1119

42 N. Lakeview Drive  
Gibbsboro, New Jersey 08026  
(856) 783-6609 • Fax (856) 627-1734

Voorhees Twp. Board of Education  
329 Rt. 73  
Voorhees, NJ 08043

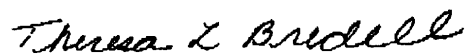
Dear Mrs Turner,

This letter is to inform you that T & L Transportation would like to renew the following routes for the 2019-2020 school year.

2018/2019	2019/2020
SH3 \$143.20 ✓	\$145.27 <i>all</i>
P2 183.19 ✓	185.84 <i>all</i>
SPS2 127.36 ✓	192.20 <i>all</i>
SHS2 208.76 ✓	211.78 <i>all</i>
PS-5 103.70 ✓	105.20 <i>all</i>
M28 145.69 ✓	147.80 <i>all</i>
P2A 183.19 ✓	185.84 <i>all</i>
PS1 146.54 ✓	148.66 <i>all</i>
L1 114.53 ✓	<del>118.19</del> 116.19 <i>all</i> <i>BT</i>
L2 114.53 ✓	<del>118.19</del> 116.19 <i>all</i> <i>BT</i>
SPVM 174.03 ✓	176.55 <i>all</i>
M6 104.73 ✓	106.24 <i>all</i>
LR 4:15 96.21 ✓	97.60 <i>all</i>
ACT 215.33 ✓	218.45 <i>all</i>
M27 145.69 ✓	147.80 <i>all</i>
PS 164.86 ✓	167.25 <i>all</i>

If you have any questions, do not hesitate of call me at 856-783-6609 or [Terri.tltransportation@comcastnet](mailto:Terri.tltransportation@comcastnet)

Sincerely,



Theresa L. Bredell  
T & L Transportation



1120

**Diane Turner - FS Lawnside renewals**

**From:** "Michael, Colin" <Colin.Michael@firstgroup.com>  
**To:** Diane Turner <TurnerD@voorhees.k12.nj.us>  
**Date:** 4/30/2019 11:06 AM  
**Subject:** FS Lawnside renewals  
**Cc:** "Barbaro, Marianne" <marianne.barbaro@firstgroup.com>, "Lebednikas, Pam" ...  
**Attachments:** VTBOE Lawnside renewals SY19-20.xlsx; First Student renewal letter19 20 new routes.rtf; First Student renewal letter19 20.rtf

Good morning Diane.

Please see attached and below.

FS intends to renew the routes you mention at 1.45% for the upcoming school year.

Thank you for your continued patronage.

		18-19 Route	18-19 aide	18-19 total	
<b>OS</b>	<b>Osege School</b>	<b>\$123.88</b>	<b>\$49.00</b>	<b>\$172.88</b>	
<b>H-19</b>	<b>ET Hamilton</b>	<b>\$158.35</b>	<b>\$64.00</b>	<b>\$222.35</b>	
<b>H-20</b>	<b>Hamilton ES (start 3/25/19)</b>	<b>\$139.00</b>	<b>\$0.00</b>	<b>\$139.00</b>	
<b>H-17</b>	<b>Hamilton ES (start 3/25/19)</b>	<b>\$139.00</b>	<b>\$90.00</b>	<b>\$229.00</b>	
<b>K-28</b>	<b>Kresson ES (start 3/25/19)</b>	<b>\$139.00</b>	<b>\$90.00</b>	<b>\$229.00</b>	
	<b>CPI with 1.45%</b>	<b>19-20 Route</b>	<b>19-20 aide</b>	<b>19-20 total</b>	
<b>OS</b>	<b>Osege School</b>	<b>\$125.68</b>	<b>\$49.00</b>	<b>\$174.68</b>	<i>ok</i>
<b>H-19</b>	<b>ET Hamilton</b>	<b>\$160.65</b>	<b>\$64.00</b>	<b>\$224.65</b>	<i>ok</i>
<b>H-20</b>	<b>Hamilton ES (start 3/25/19)</b>	<b>\$141.02</b>	<b>\$0.00</b>	<b>\$141.02</b>	<i>ok</i>
<b>H-17</b>	<b>Hamilton ES (start 3/25/19)</b>	<b>\$141.02</b>	<b>\$90.00</b>	<b>\$231.02</b>	<i>ok</i>
<b>K-28</b>	<b>Kresson ES (start 3/25/19)</b>	<b>\$141.02</b>	<b>\$90.00</b>	<b>\$231.02</b>	<i>ok</i>

*Colin*

Colin D. Michael  
 Area General Manager- So. NJ/DE  
 270 Gloucester Pike  
 Lawnside, NJ 08045-1150  
 856-546-8131-P  
 856-546-9078-F  
 856-283-9657- Mobile (new as of 2/15/18)  
 Colin.michael@firstgroup.com

VOORHEES TOWNSHIP PUBLIC SCHOOLS  
CUSTODIAL STAFF  
SALARY GUIDE

July 1, 2019 - December 31, 2020

STEP	CUSTODIAN		BUILDING FOREMAN	
	Hourly	Annual	Hourly	Annual
1				
2				
3	\$11.55	\$24,024	\$17.30	\$35,984
4	\$12.46	\$25,917	\$17.77	\$36,962
5	\$12.88	\$26,790	\$18.34	\$38,147
6	\$13.75	\$28,600	\$18.93	\$39,374
7	\$14.69	\$30,555	\$19.53	\$40,622
8	\$15.81	\$32,885	\$20.16	\$41,933
9	\$16.59	\$34,507	\$20.80	\$43,264
10	\$17.37	\$36,130	\$21.99	\$45,739
11	\$18.15	\$37,752	\$22.77	\$47,362
12	\$18.93	\$39,374	\$23.55	\$48,984

- 1A. (L) After Step 12 annual increases will be base + 2%.
  - 1B. (LL) After \$50,000 annual increases will be base + 2%.
  - 1C. The Middle School Building Foreman will receive a differential of \$5,000 per year added to base salary.
  - 1D. The Osage Building Foreman will receive a differential of \$1,500 per year added to base salary.
  - 1E. Full time permanent staff working at schools hosting CER Summer/Theater Camps will receive a \$250 stipend.
2. All custodial staff will be eligible for a \$250 award for yearly perfect attendance.
  3. Superintendent will implement a di minimus fringe benefit of a \$25 gift card for monthly perfect attendance (vacation days excluded).
  4. District will provide work uniforms, including winter gear for snow removal, and safety work shoes.
  5. Eligible to enroll in pension and life insurance plan.
  6. Full time custodians and building foremen, and their dependents, are eligible for health benefits as per the VTEA Contract.
  7. Number of sick days, personal days, family sick days and bereavement days as per Board policy.
  8. Vacation days as per Board policy.
  9. All new substitute custodians will be employed at the hourly rate of \$11.00.
  10. Custodial staff will be eligible for the service award as per the VTEA contract.
  11. After 13 years of employment, a maximum of 5 vacation days may be sold back at the employees daily rate.
  12. Hourly rate is calculated on 260 days per year.

**2019-2020 CER Staff  
Building Supervisors**

<b>Staff</b>	<b>Hr/Rate</b>	<b>Position</b>
Eileen Adams	\$21.00	CER Coordinator
Nancy Badessa	\$21.00	CER Coordinator
Michael Farrell	\$21.00	CER Coordinator
Anthony Garr	\$21.00	CER Coordinator
Karyn Montgomery	\$21.00	CER Coordinator
Shawn Seppanen	\$21.00	CER Coordinator
John Keys	\$21.00	CER Coordinator
John Keys	\$25.00	Fly Technician
John Keys	\$35.00	Weekend Supervisor
Fernardo Martinez	\$21.00	CER Coordinator
Mark Mignone	\$21.00	CER Coordinator
Mark Mignone	\$25.00	Fly Technician
Mark Mignone	\$35.00	Weekend Supervisor
Debbie Pellegrino	\$16.00	CER Custodian
Joey Quintana	\$21.00	CER Coordinator
Joey Quintana	\$25.00	Fly Technician
Daniel Riggs	\$21.00	CER Coordinator
Mark Sviben	\$21.00	CER Coordinator
Mark Sviben	\$25.00	Fly Technician
Mark Sviben	\$35.00	Weekend Supervisor.
Brian Roehr	\$20.00	CER Coordinator
Kevin Ober	\$20.00	CER Coordinator
Sandra Scott	\$20.00	CER Coordinator
Pam Hart	\$20.00	CER Coordinator
Jackie Miller	\$20.00	CER Coordinator

**Theater Technicians**

James Cotter	\$26.00	Theater Technician
Scott Middleton	\$31.00	Technical Director

**School Age Care**

Eileen Adams	\$18.00	Child Care Counselor
Dory Connor	\$20.00	Site Supervisor
Vicky Hill	\$18.00	Child Care Adult Counselor
Kumud Jadeja	\$19.50	Child Care Counselor
Patricia Mayer	\$21.50	Site Supervisor
Debbie Pellegrino	\$20.00	Supervisor
Mary Rolf	\$19.50	Site Supervisor
Linda Weiss	\$17.50	Asst. Site Supervisor
Steve Woltz	\$11.75	Child Care Counselor
Kayla Costigan	\$11.75	Child Care Counselor

Michayla Young	\$11.75	Child Care Counselor
Matthew Young	\$10.00	Child Care Counselor
Ryan Bordi	\$11.00	Child Care Counselor
Victoria Gilstrap	\$10.00	Child Care Counselor
Monica DiNicolas	\$15.00	Adult Support
Mya Cosby	\$10.00	Child Care Counselor
Gail Christopher	\$15.00	Adult Support
Alexandra Kroes	\$10.00	Child Care Counselor
Celines Medina	\$15.00	Adult Support
Seamus Naulty	\$10.00	Child Care Counselor
Tyler Nicolette	\$10.00	Child Care Counselor
Nimra Salman	\$14.50	Adult Support
Claire Tremper	\$10.00	Child Care Counselor
Jack Tremper	\$10.00	Child Care Counselor
Kaylee Barrett	\$10.00	Child Care Counselor
Samantha Adams	\$10.00	Child Care Counselor
Nancy Badessa	\$15.00	Adult Support
Nancy Naulty	\$14.00	Adult Support
Victoria Stengel	\$10.00	Child Care Counselor
Karly Santora	\$10.00	Child Care Counselor
Rebecca Krause	\$10.00	Child Care Counselor
Kayley Klehamer	\$10.00	Child Care Counselor
Ashley Mazzagatti	\$10.00	Child Care Counselor
Samantha Sawka	\$10.00	Child Care Counselor
Jordyn Kossow	\$10.00	Child Care Counselor
Ariana Royster	\$10.00	Child Care Counselor
Alyssa Reavey	\$10.00	Child Care Counselor
Olivia Rogers	\$10.00	Child Care Counselor
Riley Gardiner	\$10.00	Child Care Counselor
Madeline Redfern	\$10.00	Child Care Counselor
Ryan Margolis	\$10.00	Child Care Counselor
Ryan Ellis	\$11.75	Child Care Counselor
Morgan Nowell	\$10.00	Child Care Counselor
Joanne Im	\$10.00	Child Care Counselor
Joshua Goldstein	\$10.00	Child Care Counselor
Adalie Clothier	\$10.00	Child Care Counselor
Chris Park	\$10.00	Child Care Counselor
Erin Miller	\$10.00	Child Care Counselor
Sara Tuddenham	\$10.00	Child Care Counselor

**Summer Camp After Care/Funshine**

Dory Connor	\$19.75	Site Supervisor
Elizabeth Gardiner	\$19.45	Site Supervisor
Vicky Hill	\$15.00	Adult Support

Patricia Mayer	\$20.65	Site Supervisor
Deborah Pellegrino	\$20.00	Site Supervisor

**Kindergarten/Xerox Aides**

Jacquelin Gardiner	\$15.50	Instructional Aide
Lynne Brascetta	\$16.00	Instructional Aide
Debbie Pellegrino	\$16.00	Instructional Aide
Dawn Wapenski	\$16.00	Instructional Aide
Sally Mangold	\$15.50	Instructional Aide
Lizette Melendez	\$15.00	Instructional Aide
Kathy Cava	\$14.00	Substitutue

**Technology**

Timothy Hassall	\$28.00	Website
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**Office Staff**

Carley Redfearn	\$10.00	Summer Office Help
Michael Redfearn	\$9500.00 x 2	Weekend/Evenings
Helen Haley	\$5,000.00	CER Controller

**Adult Instructors**

Mitch Winkler	\$50.00	Tennis Instructor
Steve Kosyla	\$30.00	Indoor Soccer
Casey McCullough	\$30.00	Tennis Instructor

**Kindergarten Teachers**

Beth Gardiner	\$40,180.00
Kimberly Sundstrom	\$41,454.00
Sherly Borie	\$41,454.00
Lynne Brassette	\$23,040.00

**SAC Contracted Supervisors**

Debbie Pellegrino	\$21,275.00	Kresson
Dory Connor	\$27,550.00	SHS
Patricia Mayer	\$25,746.50	Osage
Linda Weiss	\$16,996.00	Osage
Peggy Rolf	\$19,841.25	ETH
Kumud Jadeja	\$19,841.25	ETH
Trish Sawka	25.00/hr	Substitute

**Summer Day Camp**

First	Last	Position	Location	Rate/hr
Dorothy	Connor	Arts and Crafts	Kresson	\$14.75
Victoria	Stengel	Arts and Crafts	Kresson	\$11.00
Mya	Cosby	Counselor	Kresson	\$11.00
Anthony	Fuscellaro	Counselor	Kresson	\$9.00
Brendan	McClerman	Counselor	Kresson	\$9.00
Tyler	Nicoletto	Counselor	Kresson	\$9.00
Makayla	Young	Counselor	Kresson	\$11.00
Maura	Mawn	Group Leader	Kresson	\$13.50
Julie	Reca	Group Leader	SHS	\$13.00
Frank	Conception	Group Leader	Kresson	\$14.25
Christine	Balducci	Group Leader	Kresson	\$14.00
Rachel	Hensel	Group Leader	Kresson	\$14.25
Sally	Mangold	Group Leader	Kresson	\$13.50
Dawn	Wapenski	Group Leader	Kresson	\$13.50
Stephen	Woltz	Group Leader	Kresson	\$13.00
James	McGuirl	PE	Kresson	\$15.00
Mike	Farrell	Supervisor	kresson	\$25.00
Ali	Ferrell	Supervisor	Kresson	\$25.00
Kathleen	Pease	Group Leader	Kresson	\$13.00
Caitlain	Gillespie	Group Leader	Kresson	\$14.00
Ryan	Ellis	Group Leader	Kresson	\$14.00
Alyssa	Reavey	Counselor	Kresson	\$9.00
Ashley	Mazzagatti	Counselor	Kresson	\$9.00
Karley	Santora	Counselor	Kresson	\$9.00
Ashley	Phillips	Nurse	SHS	\$40.00
Ashly	Borie	Arts and Crafts	SHS	\$13.50
Samanth	Adams	Counselor	SHS	\$9.00
Ryan	Borde	Counselor	SHS	\$10.00
Megan	Borie	Counselor	SHS	\$9.00
Lisa	DeAugustine	Group Leader	Kresson	\$14.00
Laquan	Burroughs	Counselor	SHS	\$9.00
Alexandra	Kroes	Counselor	SHS	\$9.00
Jake	Lederman	Counselor	SHS	\$9.00
Rachel	Cardone	Counselor	SHS	\$9.00
Seamus	Naulty	Counselor	SHS	\$9.00
Nicole	Stephens	Counselor	SHS	\$9.00
Madison	Storey	Counselor	SHS	\$9.00
Dena	Appleson	Group Leader	SHS	\$14.00
Sherly	Borie	Group Leader	SHS	\$14.00
Nicolas	Centurione	Group Leader	SHS	\$13.00
Virginia	Conception	Group Leader	SHS	\$14.25
Derek	Myers	Group Leader	SHS	\$14.25
Deborah	Pellegrino	Group Leader	SHS	\$14.50
Erin	Stewart	Group Leader	Kresson	\$13.00

Patricia	Mayer	Group Leader	SHS	\$15.00
Kiley	Rogers	Group Leader	SHS	\$13.00
Chelsea	O'Hara	Group Leader	SHS	\$13.00
Rich	Bratelli	P/E	SHS	\$14.25
Eileen	Adams	Supervisor	SHS	\$25.00
Karyn	Montogomeny	Supervisor	SHS	\$25.00
Alexis	Banner	Supervisor	SHS	\$25.00
Beth	Gardiner	Plus	Kresson	\$25.00
Kirsten	Connor	Plus	Kresson	\$15.00
Ryan	Maylie	Plus	Kresson	\$10.00
Anthony	Murphy	Plus	Kresson	\$12.00
Dorrie	Uscinowicz	Sub Nurse	Kresson	\$40.00
Ryan	Sundstrom	Counselor	Kresson	\$9.00
Jacqueline	Dougherty	Group Leader	Kresson	\$13.00
Karen	Paolone	Group Leader	Kresson	\$13.00
Jennifer	Easterday	Group Leader	SHS	\$13.00
Jennifer	O'Drain	Group Leader	SHS	\$13.00
<b>Speciality Camps</b>				
Andrea	Caroll	Computers	VMS	\$25.00
Pamela	Austin	Mastering 6th Grade	VMS	\$25.00
Danielle	Grippi	Music	VMS	\$25.00
Richard	White	Basketball	VMS	\$25.00
Carley	Redfearn	Basketball	VMS	\$10.00
Caitlan	O'Neil	Science	VMS	\$25.00
Alexis	Schmidt	Science	VMS	\$25.00
Xavier	Whitcraft	Science	VMS	\$9.00
Denise	Daniels	Nurse	VMS	\$25.00
Sarah	Levasseur	Mastering 6th Grade	VMS	\$10.00
Joe	Brooks	VMS	VMS	\$18.00
Lynne	Brascetta	Adult Support	VMS	\$18.00
Danielle	Riggs	Aide	VMS	\$25.00
Trish	Sawka	Aide	VMS	\$25.00
Julie	Zelinski	Aide	VMS	\$25.00
Tracey	Redfearn	Aide	VMS	\$25.00
Lisa	Richards	Science	Kre/SHS	\$25.00
Debbie	Reca	Reading/Writing	Kre/SHS	\$25.00
Dwyne	Bradley	Reading/Math	Kre/SHS	\$25.00
Eileen	Penman	VMS Reading	VMS	\$25.00
Taylor	Danskey	Nurse	VMS	\$40.00
<b>All Sports</b>				
Steve	Kosyla	All Sports	VMS	\$5,900.00
William	Duke	All Sports	VMS	\$4,000.00
William	Duke Jr	All Sports	VMS	\$1,500.00
Scott	Viereck	All Sports	VMS	\$3,800.00
Marisa	Reca	All Sports	VMS	\$2,500.00
<b>Theatre Camp Staff 2019</b>				
Nicholson	Karen	program director		\$7,500.00

Makofsky	Sandi	director	\$7,500.00
Horner	Rachel	vocal director	\$2,600.00
Sura	Amanda	art/costume/asst PD	\$5,000.00
Leavey	Shaun	asst show director	\$5,000.00
Mendelson	Molly	producer	\$2,400.00
Karen	Montgomery	Assistant	\$2,000.00
Allen	Maddie	counselor	\$1,100.00
Barkhamer	Alex	counselor	\$1,100.00
Bollinger	Jillian	counselor	\$1,200.00
Bralow	Alyssa	counselor	\$1,100.00
Breslow	Grace	counselor	\$1,200.00
Cohen	Jonathan	counselor	\$1,300.00
Corrato	Kaylee	counselor	\$1,100.00
Cyrelson	Tiana	counselor	\$1,100.00
Fisher	Janette	counselor	\$1,100.00
Flewelling	Elizabeth	counselor	\$1,400.00
Haiko	Shannon	counselor	\$1,100.00
Harding	Laina	counselor	\$1,200.00
Hoag	Allison	counselor	\$1,500.00
Hoag	Brendan	counselor	\$1,200.00
Hornstein	Seth	counselor	\$1,100.00
Kauffman	Ethan	counselor	\$1,100.00
Kauffman	Alexandra	counselor	\$1,300.00
Koob	Lauren	counselor	\$1,300.00
Kroes	Annette	counselor	\$1,100.00
Kuper	Gabby	counselor	\$1,300.00
Mendelson	Faith	counselor	\$1,200.00
Redfern	Madeline	counselor	\$1,400.00
Smith	Harrison	counselor	\$1,300.00
Spence	Chloe	counselor	\$1,100.00
Weil	Bobby	counselor	\$1,400.00



May 28, 2019

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# VOORHEES TOWNSHIP PUBLIC SCHOOLS

## SPECIAL SERVICES

Dr. Elaine Hill  
 Director of Special Services  
 856-751-8446 X. 6134 FAX 856-489-8390

Child Study Team  
 329 Route 73  
 Voorhees, New Jersey 08043

TO: Diane Young  
 Helen Haley  
 FROM: Elaine Hill  
 DATE: 5/16/19  
 RE: Salaries and Tuition for 2018-2019 charged to IDEA FY19

**Basic Grant Tuition 20-250-100-560-04** **\$683,641.00**

Yale	\$44,651.80
Yale	\$57,047.40
Yale	\$51,012.00
Yale	\$48,144.60
Yale	\$51,012.00
Yale	\$48,144.60
Bancroft	\$52,943.40
Bancroft	\$52,943.40
Bancroft	\$46,428.80
Bancroft	\$59,878.80
Larc	\$45,925.20
HollyDell	\$75,033.00
Archbishop Damiano School	\$44,672.40
Bancroft	\$5,803.60
	\$683,641.00

**Preschool Grant** **\$32,317.00**

*Instructional Associates*

Virginia Eggleston

\$32,317.00 (Partial)

## 2019 Summer Day Camp Plus

Additional Trips:

**Playdrome Cherry Hill**

1536 North Kings (Rte 41) Highway  
Cherry Hill, NJ 08034

**Hill-Top Creamery**

1540 N Black Horse Pike  
Blackwood, NJ 08021

**Voorhees Township Board of Education**  
**Bills And Claims Report By Batch Number**  
 for Batches 69,79 and Check Date is 04/15/2019

va\_bill7.102317  
 04/01/2019

Account # / Description	Inv #	Vendor # / Name	Check Type *	Check Description or Remit To Check Name	Check #	Check Amount
<b>Unposted Checks</b>						
<b>Batch #69</b>						
<b>PO # 19-01778</b>						
11-190-100-890-09-000-W/ WORKSHOP REG		2472 / ROWAN UNIV. /STEM CENTER	CF	WORKSHOP REG	2055	149.00
<b>PO # 19-01899</b>						
11-000-270-512-00- / CON TRN REG		2055 / STORYBOOK LAND INC.	CF	CON TRN REG	2057	1,457.00
					<b>Total for 19-01899</b>	<b>\$1,457.00</b>
<b>PO # 19-01970</b>						
11-000-270-512-00- / CON TRN REG		3003 / EDELMAN FOSSIL PARK AT ROWAN UNIV.	CF	CON TRN REG	2051	210.00
					<b>Total for 19-01970</b>	<b>\$210.00</b>
<b>PO # 19-02181</b>						
11-190-100-610-09- / GEN SUPPL		2987 / COLES MUSIC SERVICE	CF	GEN SUPPL	2049	135.00
					<b>Total for 19-02181</b>	<b>\$135.00</b>
<b>PO # 19-02336</b>						
11-000-213-610-10- / GEN SUPPL		2780 / GUERIN SUSAN	CF	GEN SUPPL	2053	65.00
					<b>Total for 19-02336</b>	<b>\$65.00</b>
<b>PO # 19-02352</b>						
11-000-261-420-09-000-E/ EQUIP CONTR SVC	SM410337	1780 / TRISTATE HVAC EQUIPMENT	CF	EQUIP CONTR SVC	2058	510.00
					<b>Total for 19-02352</b>	<b>\$510.00</b>
<b>PO # 19-02355</b>						
11-401-100-890-09- / MISC EXPEN		3005 / JERARD DENNIS	CF	MISC EXPEN	2054	60.00
					<b>Total for 19-02355</b>	<b>\$60.00</b>
<b>PO # 19-02356</b>						
11-401-100-890-09- / MISC EXPEN		3004 / COOMBE JOHN	CF	MISC EXPEN	2050	60.00
					<b>Total for 19-02356</b>	<b>\$60.00</b>
<b>PO # 19-02360</b>						
11-190-100-610-11- / GEN SUPPL		1984 / SHOP RITE INC./CLEMENTON	CF	GEN SUPPL	2056	23.92
					<b>Total for 19-02360</b>	<b>\$23.92</b>
<b>PO # 19-6344</b>						

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial  
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**Voorhees Township Board of Education**  
**Bills And Claims Report By Batch Number**  
for Batches 69,79 and Check Date is 04/15/2019

va\_bill7.102317  
04/01/2019

Account # / Description	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To	Check Name	Check #	Check Amount
<b>Unposted Checks</b>							
11-000-262-610-06-000-C/ SCHL CUSTOD	9133635293	1499 / GRAINGER INC.	CF	SCHL CUSTOD		2052	905.36
							\$905.36
							Total for 19-6344
							Total for Batch #69
							\$3,575.28
<b>Batch #79</b>							
<b>PO # NAP</b>							
<b>Check</b>							
DB:10-141- CR:10-101-		1582 / VOORHEES BOE/ AGENCY ACCOUNT	HF	FICA/MEDI STATE SHARE		904152019	79,450.12
<b>PO # PRL-DCR</b>							
<b>P</b>							
11-000-291-241-00- / OTHR - PERS		1582 / VOORHEES BOE/ AGENCY ACCOUNT	HP	Board Share		904152019	1,134.61
							Total for PRL-DCRP
							\$1,134.61
<b>PO # PRL-FICA</b>							
11-000-291-220-00- / SSCONT		1582 / VOORHEES BOE/ AGENCY ACCOUNT	HP	SSCONT		904152019	24,311.56
							Total for PRL-FICA
							\$24,311.56
							Total for Batch #79
							\$104,896.29
							Total for Unposted Checks
							\$108,471.57

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial  
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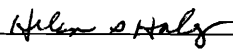
**Voorhees Township Board of Education**  
**Bills And Claims Report By Batch Number**  
 for Batches 69,79 and Check Date is 04/15/2019

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 04/01/2019

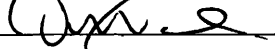
*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 04/15/2019 at 03:28:52 PM

Fund Summary		Computer	Computer	Hand	Hand	Total
Fund Category	Sub Fund	Checks	Checks Non/AP	Checks	Checks Non/AP	Checks
10	10				\$79,450.12	\$79,450.12
10	11	\$3,575.28		\$25,446.17		\$29,021.45
Fund 10	TOTAL	\$3,575.28		\$25,446.17	\$79,450.12	\$108,471.57
GRAND	TOTAL	\$3,575.28	\$0.00	\$25,446.17	\$79,450.12	\$108,471.57

Business Administrator



Asst Business Administrator



**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 70,80 and Check Date is from 04/29/2019 to 04/30/2019

va\_bill6.012015  
04/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
ATLANTIC CITY ELECTRIC/ 1113	19-00039		4,226.24		
	19-00041		51.48		
	19-00042		14,199.88		
	19-00043		17,460.02		
	19-00045		51.77	35,989.39	2059
BARNES & NOBLE INC./ 1607	19-01837		121.96	121.96	2060
BARTON SUPPLY INC./ 1135	19-6347		283.99	283.99	2061
BAUDVILLE/ 2750	19-02292		448.70	448.70	2062
BAYADA HOME HEALTH CARE/ 2413	19-01149		4,565.00	4,565.00	2063
BSN SPORTS/ 2508	19-6321		245.67	245.67	2064
CAMDEN COUNTY ED SERVICES COMM/ 1210	19-01039		16,930.88	16,930.88	2065
CAMDEN COUNTY MUA/ 1207	19-00012		12,057.45	12,057.45	2066
CARROLL COLLEEN/ 2546	19-02364		648.00		
	19-02366		1,998.00		
	19-02367		1,050.00	3,696.00	2067
CDW-GOVERNMENT INC./ 1363	19-02261		2,644.08		
	19-02262		3,884.40		
	19-02263		4,392.51		
	19-02264		82.11		
	19-02331		133.20	11,136.30	2068
CENGAGE LEARNING/ 2867	19-02303		50.00	50.00	2069
CLARKE SCHOOLS FOR HEARING & SPEECH/ 2951	19-01607		1,268.84	1,268.84	2070
COMCAST/ 2920	19-01087		14.00	14.00	2071
COOPER LEARNING CENTER/ 1950	19-00846		7,987.50	7,987.50	2072
DELTA DENTAL PLAN OF NJ/ 1336	19-00006		37,294.39	37,294.39	2073
DIRECT ENERGY BUSINESS/ 2702	19-02381		227.68		
	19-02382		88.86		
	19-02383		881.42	1,197.96	2074
ENABLING DEVICES/ 2682	19-02260		224.90	224.90	2075
ENERGY TRANSFER SOLUTION, LLC/ 3002	19-6351		967.42	967.42	2076
FULLEYLOVE LINDA/ 1955	19-02378		139.46	139.46	2077

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**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batches 70,80 and Check Date is from 04/29/2019 to 04/30/2019

va\_bill6.012015  
 04/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#	
<b>UNPOSTED CHECKS</b>						
GLOUCESTER CNTY SPEC SERVICES/ 1439	19-7065		4,528.80	4,528.80	2078	
GRAINGER INC./ 1499	19-6354		250.40	250.40	2079	
INDUPURI SWATHI/ 3006	19-02371		125.00	125.00	2080	
JACK ROBINSON WASTE DISPOSAL/ 1561	19-02375		625.00	625.00	2081	
MUSIC THEATRE INTERNATIONAL/ 2085	19-01302		2,396.00	2,396.00	2082	
NATIONAL VISION ADMIN. LLC/ 1709	19-00007		4,361.07	4,361.07	2083	
NEWBORN NURSES/ 2459	19-01071		480.00	480.00	2084	
NIGRELLI SAMANTHA/ 2841	19-02369		30.63	30.63	2085	
NJ AMERICAN WATER CO. INC/ 1810	19-00053		179.64			
	19-00054		464.19			
	19-00055		750.43			
	19-00056		576.10			
	19-00057		179.64			
	19-00058		42.10			
	19-00059		179.64			
	19-00060		549.76			
	19-00061		205.98			
	19-00062		179.64			
	19-00063		912.03	4,219.15	2086	
	NJ ASSOC OF SCH.BUSINESS OFFIC/ 1788	19-02058		200.00	200.00	2087
	NORTHEAST PLUMBING SERVICES/ 2176	19-02374		3,212.01	3,212.01	2088
NUTRI-SERVE FOOD MGMT INC./ 1913	19-02363		12,022.87	12,022.87	2089	
PANERA BREAD/ 2143	19-02380		90.47	90.47	2090	
PARKER MCCAY P.A./ 1990	19-02379		3,150.00	3,150.00	2091	
PEARSON EDUCATION INC/ 1986	19-02062		39,820.72	39,820.72	2092	
PREFERRED HOME HEALTH CARE & NURSING SER/ 2994	19-02281		106.00	106.00	2093	
PSE & G CO. INC/ 1895	19-00064		32,005.04	32,005.04	2094	
PYRAMID EDUCATIONAL CONSULTANT/ 1666	19-00349		2,306.25	2,306.25	2095	
REM AUDIOLOGY ASSOCIATES INC./ 2146	19-01829		595.00	595.00	2096	
SCHOOL HEALTH CORP./ 2264	19-02273		194.95	194.95	2097	

**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
for Batches 70,80 and Check Date is from 04/29/2019 to 04/30/2019

va\_bill6.012015  
04/01/2019

Vendor Name / Vendor #	PO #	Description	PO Amt	Check Amt	Check#
<b>UNPOSTED CHECKS</b>					
SCHOOL HEALTH INSURANCE FUND/ 1098	19-00005		707,714.00	707,714.00	2098
SCHOOL SAFETY SOLUTION, LLC/ 2977	19-6290		1,543.78		
	19-6291		1,205.94	2,749.72	2099
SCHOOL SPECIALTY INC./ 1239	19-02206		313.47		
	19-02247		43.20		
	19-02249		70.77	427.44	2100
SOUTH JERSEY GAS COMPANY/ 2021	19-00051		1,526.57		
	19-00052		45.79	1,572.36	2101
SUNBURST DIGITAL INC./ 1964	19-02274		249.00	249.00	2102
TERRAPIN SOFTWARE/ 2220	19-02269		483.80	483.80	2103
THE COLLEGE OF NEW JERSEY/ 2996	19-02283		375.00	375.00	2104
TRISTATE HVAC EQUIPMENT/ 1780	19-6169		1,206.40	1,206.40	2105
UNITED REFRIGERATION INC./ 2113	19-6349		16.16		
	19-6356		426.37		
	19-6358		11.62		
	19-6360		117.00	571.15	2106
VALERO FLEET SERVICES/ 2016	19-00022		982.83	982.83	2107
VOORHEES BOE/ AGENCY ACCOUNT/ 1582	NAP Check	FICA/MEDI STATE SHARE	79,572.03	79,572.03	904302019
VOORHEES TRUCK SERVICE/ 2593	19-6325		1,438.67		
	19-6340		370.89	1,809.56	2108
WATKIN ANNA/ 1074	19-02368		650.00	650.00	2109
XEROX CORPORATION/ 1922	19-00034		1,788.16	1,788.16	2110
		<b>Total for Unposted Checks</b>		<b>1,045,490.62</b>	



**Voorhees Township Board of Education**  
**Summary Bills And Claims Report By Vendor Name**  
 for Batches 70,80 and Check Date is from 04/29/2019 to 04/30/2019

va\_bill6.012015  
 04/01/2019

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 04/29/2019 at 04:07:38 PM

Fund	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$79,572.03	\$79,572.03
10	11	\$921,293.87				\$921,293.87
10	12	\$4,392.51				\$4,392.51
Fund 10	TOTAL	\$925,686.38			\$79,572.03	\$1,005,258.41
20	20	\$25,688.34				\$25,688.34
60	60	\$2,521.00				\$2,521.00
61	61	\$12,022.87				\$12,022.87
GRAND	TOTAL	\$965,918.59	\$0.00	\$0.00	\$79,572.03	\$1,045,490.62

**Gross Payroll**

VOORHEES BOE/ AGENCY ACCOUNT/ 1582	PRL-DCRP	1,130.78	24,304.59	904302019
	PRL-FICA	23,173.81	24,304.59	904302019

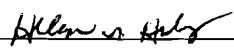
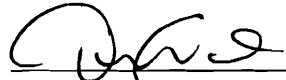
\$24,304.59

**Total Bills to be Approved**

\$1,069,795.21

Business Administrator

Asst Business Administrator

**REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION**

DISTRICT OF:  
VOORHEES TOWNSHIP  
ALL FUNDS

Month Ending April 30, 2019

Cash Report							
Fund	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Journal Adjustments	Ending Cash Balance	Balance Per Secretary Report	Difference
<b>Governmental Fund</b>							
General Fund-Fund 10	\$ 34,268,811.45	\$ 5,688,775.15	\$ 4,514,555.07	\$ 14.78	\$ 35,443,046.31	\$ 35,443,046.31	\$ -
Special Revenue Fund- Fund 20	\$ (13,471.01)	\$ 66,238.00	\$ 97,171.36	\$ -	\$ (44,404.37)	\$ (44,404.37)	\$ -
Capital Projects Funds- Fund 30	\$ 78,900.09	\$ -	\$ -	\$ -	\$ 78,900.09	\$ 78,900.09	\$ -
Debt Service Fund- Fund 40	\$ 3,737.34	\$ -	\$ -	\$ -	\$ 3,737.34	\$ 3,737.34	\$ -
<b>Total Governmental Funds</b>	<b>\$ 34,337,977.87</b>				<b>\$ 35,481,279.37</b>	<b>\$ 35,481,279.37</b>	
Enterprise Fund- Fund 60	\$ 2,687,207.16	\$ 183,275.24	\$ 90,660.38	\$ -	\$ 2,779,822.02	\$ 2,779,822.02	\$ -
Food Service Fund 61	\$ 188,416.43	\$ 66,552.12	\$ 63,742.68		\$ 191,225.87	\$ 191,225.87	\$ -
	\$ 2,875,623.59				\$ 2,971,047.89		
Payroll	\$ (475.36)	\$ 1,581,005.78	\$ 1,581,005.78		\$ (475.36)	\$ (475.36)	\$ (0.00)
Payroll Agency	\$ 4,069.47	\$ 1,489,456.53	\$ 1,477,910.57		\$ 15,615.43	\$ 15,615.43	\$ (0.00)
<b>Total Trust and Agency</b>	<b>\$ 3,594.11</b>				<b>\$ 15,140.07</b>		
<b>Total All Funds</b>	<b>\$ 37,217,195.57</b>	<b>\$ 9,075,302.82</b>	<b>\$ 7,825,045.84</b>	<b>\$ 14.78</b>	<b>\$ 38,467,467.33</b>	<b>\$ 38,467,467.33</b>	<b>\$ -</b>

BANK RECONCILIATION GENERAL ACCOUNT	\$35,481,279.37
BANK RECONCILIATION PAYROLL ACCOUNT	-\$475.36
BANK RECONCILIATION PAYROLL AGENCY	\$15,615.43
BANK RECONCILIATION CER	\$2,779,822.02
BANK RECONCILIATION FOOD SERVICE	\$191,225.87
<b>TOTAL BANK RECONCILIATIONS</b>	<b>\$38,467,467.33</b>

Prepared and submitted by:

Danielle Trucano

Date:

5/6/2019



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/2019

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$35,443,046.31
102-107	Cash and cash equivalents		\$9,187.37
116	Capital reserve Account		\$100.00
121	Tax levy receivable		\$4,657,052.70
	Accounts receivable:		
132	Interfund	\$0.32	
141	Intergovernmental - State	\$133,262.40	
143	Intergovernmental - Other	\$60,626.78	
			\$193,889.50
	Other Current Assets		\$1,058,817.80

--- R E S O U R C E S ---

301	Estimated Revenues	\$52,136,659.00	
302	Less Revenues	(\$52,787,309.02)	
			(\$650,650.02)
	Total assets and resources		\$40,711,443.66

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 10 Month Period Ending 04/30/2019

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LIABILITIES AND FUND EQUITY

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--- LIABILITIES ---

421	Accounts Payable		\$66,510.65
	Other current liabilities		\$17,754.63

TOTAL LIABILITIES

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\$84,265.28

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FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year		\$13,446,473.10
	Reserved fund balance:		
761	Capital reserve account -	\$19,453,239.72	
604	Add: Increase in capital reserve	\$2,000.00	
			\$19,455,239.72
607	Add: Increase in Emergency Reserve	\$1,000.00	
			\$1,000.00
763	Reserve for Sale/Leaseback	\$470,661.62	
			\$470,661.62
764	Reserve for Maintenance	\$2,866,132.00	
606	Add: Increase in Maintenance Reserve	\$1,000.00	
			\$2,867,132.00
750,752,762,767,769	Other reserves		\$1,911,032.14
601	Appropriations	\$53,784,989.00	
602	Less : Expenditures	\$37,537,490.43	
603	Encumbrances	\$13,446,473.10	(\$50,983,963.53)
			\$2,801,025.47

Total Appropriated

\$40,952,564.05

--- Unappropriated ---

770	Unreserved Fund Balance -		\$1,324,944.33
303	Budgeted Fund Balance		(\$1,650,330.00)

TOTAL FUND BALANCE

\$40,627,178.38

TOTAL LIABILITIES AND FUND EQUITY

\$40,711,443.66

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Voorhees Township Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 10 Month Period Ending 04/30/2019

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$53,784,989.00	\$50,983,963.53	\$2,801,025.47
Revenues	(\$52,136,659.00)	(\$52,787,309.02)	\$650,650.02
	<u>\$1,648,330.00</u>	<u>(\$1,803,345.49)</u>	<u>\$3,451,675.49</u>
Change in Capital Reserve accounts:			
604 Plus - Increase in reserve	\$2,000.00		
Change in Tuition Reserve accounts:			
Change in Emergency Reserve account:			
607 Plus - Increase in reserve	\$1,000.00		
Change in Maintenance Reserve account:			
606 Plus - Increase in reserve	\$1,000.00		
	<u>\$4,000.00</u>	<u>\$4,000.00</u>	
Subtotal Reserve Adjustments			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	<u>\$1,652,330.00</u>	<u>(\$1,799,345.49)</u>	<u>\$3,451,675.49</u>
Budgeted Fund Balance			
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$1,652,330.00	(\$1,799,345.49)	\$3,451,675.49
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	<u>\$1,652,330.00</u>	<u>(\$1,799,345.49)</u>	<u>\$3,451,675.49</u>
TOTAL Budgeted Fund Balance			

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 10 Month Period Ending 04/30/2019

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
1XXX From Local Sources	\$46,650,468.00	\$47,284,471.83		(\$634,003.83)
3XXX From State Sources	\$5,455,083.00	\$5,455,083.00		.00
4XXX From Federal Sources	\$31,108.00	\$47,754.19		(\$16,646.19)
<b>TOTAL REVENUE/SOURCES OF FUNDS</b>	<b>\$52,136,659.00</b>	<b>\$52,787,309.02</b>		<b>(\$650,650.02)</b>
<b>*** EXPENDITURES ***</b>				
	<b>APPROPRIATIONS</b>	<b>EXPENDITURES</b>	<b>ENCUMBRANCES</b>	<b>AVAILABLE BALANCE</b>
<b>--- CURRENT EXPENSE ---</b>				
11-1XX-100-XXX Regular Programs - Instruction	\$16,081,445.16	\$12,073,702.44	\$3,716,432.37	\$291,310.35
11-2XX-100-XXX Special Education - Instruction	\$6,529,113.00	\$5,041,218.77	\$1,458,038.36	\$29,855.87
11-230-100-XXX Basic Skills - Remedial Instruction	\$712,335.00	\$558,161.46	\$152,823.36	\$1,350.18
11-240-100-XXX Bilingual Education - Instruction	\$146,325.00	\$144,770.15	\$0.00	\$1,554.85
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$301,855.00	\$158,620.25	\$123,906.83	\$19,327.92
11-800-330-XXX Community Services Programs	\$1,000.00	\$0.00	\$0.00	\$1,000.00
<b>--- UNDISTRIBUTED EXPENDITURES ---</b>				
-000-100-XXX Instruction	\$1,409,937.00	\$811,652.34	\$338,780.33	\$259,504.33
-000-211-XXX Attendance and Social Work Services	\$8,050.00	\$7,700.00	\$0.00	\$350.00
-000-213-XXX Health Services	\$405,515.00	\$342,263.53	\$57,274.40	\$5,977.07
11-000-216-XXX Speech, OT,PT & Related Svcs	\$566,381.00	\$434,609.51	\$120,518.58	\$11,252.91
11-000-218-XXX Guidance	\$571,802.00	\$429,414.40	\$141,239.46	\$1,148.14
11-000-219-XXX Child Study Teams	\$1,372,062.00	\$1,118,585.44	\$249,467.79	\$4,008.77
11-000-219-592 Misc Purch Ser	\$3,500.00	\$1,727.73	\$362.92	\$1,409.35
11-000-221-XXX Improv of Inst. - Instruc Staff	\$363,906.00	\$290,342.30	\$62,631.58	\$10,932.12
11-000-222-XXX Educational Media Serv/School Library	\$450,983.00	\$310,557.40	\$136,377.91	\$4,047.69
11-000-223-XXX Instructional Staff Training Services	\$662,715.00	\$497,199.46	\$157,596.47	\$7,919.07
11-000-230-XXX Supp. Serv.-General Administration	\$1,179,506.66	\$460,746.65	\$448,504.78	\$270,255.23
11-000-240-XXX Supp. Serv.-School Administration	\$1,481,424.00	\$1,136,505.09	\$285,203.85	\$59,715.06
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$1,433,978.00	\$723,742.21	\$510,661.40	\$199,574.39
11-000-261-XXX Require Maint. for School Facilities	\$1,182,371.00	\$973,039.56	\$203,627.98	\$5,703.46
11-000-262-XXX Custodial Services	\$3,396,647.00	\$2,241,682.52	\$1,100,055.18	\$54,909.30
11-000-263-XXX Care and Upkeep of Grounds	\$160,187.00	\$104,048.09	\$20,815.00	\$35,323.91
11-000-266-XXX Security	\$270,800.00	\$202,892.50	\$57,600.00	\$10,307.50
11-000-270-XXX Student Transportation Services	\$2,868,306.00	\$2,258,977.62	\$564,778.52	\$44,549.86
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$11,729,361.67	\$6,789,229.82	\$3,527,871.93	\$1,412,259.92
<b>TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS</b>	<b>\$53,289,505.49</b>	<b>\$37,111,389.24</b>	<b>\$13,434,569.00</b>	<b>\$2,743,547.25</b>

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 10 Month Period Ending 04/30/2019

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$139,579.51	\$115,786.20	\$2,199.10	\$21,594.21
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$311,101.00	\$275,216.99	.00	\$35,884.01
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$450,680.51	\$391,003.19	\$2,199.10	\$57,478.22
10-000-100-56X Transfer of Funds to Charter Schools	\$44,803.00	\$35,098.00	\$9,705.00	.00
TOTAL GENERAL FUND EXPENDITURES	\$53,784,989.00	\$37,537,490.43	\$13,446,473.10	\$2,801,025.47

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 10 Month Period Ending 04/30/2019

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$46,570,527.00	\$46,570,527.00	.00
1320 Tuition from LEAs Within State		\$98,617.68	(\$98,617.68)
1XXX Miscellaneous	\$79,941.00	\$615,327.15	(\$535,386.15)
TOTAL	\$46,650,468.00	\$47,284,471.83	(\$634,003.83)
--- STATE SOURCES ---			
3121 Categorical Transportation Aid	\$602,456.00	\$602,456.00	.00
3132 Categorical Special Education Aid	\$1,699,913.00	\$1,699,913.00	.00
3176 Equalization	\$2,916,383.00	\$2,916,383.00	.00
3177 Categorical Security	\$236,331.00	\$236,331.00	.00
TOTAL	\$5,455,083.00	\$5,455,083.00	\$0.00
--- FEDERAL SOURCES ---			
4200 Medicaid Reimbursement	\$31,108.00	\$47,754.19	(\$16,646.19)
TOTAL	\$31,108.00	\$47,754.19	(\$16,646.19)
--- OTHER FINANCING SOURCES ---			
TOTAL REVENUES/SOURCES OF FUNDS	\$52,136,659.00	\$52,787,309.02	(\$650,650.02)



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** GENERAL CURRENT EXPENSE ***</b>				
--- Regular Programs - Instruction ---				
11-105-100-101 Preschool - Salaries of Teachers	\$96,301.00	\$94,726.80	\$1,574.20	.00
11-110-100-101 Kindergarten - Salaries of Teachers	\$443,880.00	\$420,934.99	\$22,945.01	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$8,342,823.00	\$6,415,539.31	\$1,922,331.09	\$4,952.60
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$5,413,113.00	\$4,195,495.87	\$1,217,617.13	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$150,000.00	\$82,942.53	\$67,057.47	\$0.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-320 Purchased Prof.-Ed. Services	\$1,475.00	\$542.50	.00	\$932.50
11-190-100-340 Purchased Technical Services	\$28,200.00	\$8,850.00	\$7,039.05	\$12,310.95
11-190-100-500 Other Purch. Serv. (400-500 series)	\$418,287.00	\$72,164.83	\$294,652.28	\$51,469.89
11-190-100-610 General Supplies	\$792,253.00	\$616,330.41	\$118,291.70	\$57,630.89
11-190-100-640 Textbooks	\$315,586.67	\$105,469.40	\$63,144.44	\$146,972.83
11-190-100-800 Other Objects	\$79,526.49	\$60,705.80	\$1,780.00	\$17,040.69
<b>TOTAL</b>	<b>\$16,081,445.16</b>	<b>\$12,073,702.44</b>	<b>\$3,716,432.37</b>	<b>\$291,310.35</b>
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$415,192.00	\$351,592.75	\$63,599.25	\$0.00
11-204-100-106 Other Salaries for Instruction	\$204,099.00	\$177,711.19	\$26,387.81	.00
11-204-100-610 General Supplies	\$4,400.00	\$1,781.82	\$500.00	\$2,118.18
11-204-100-640 Textbooks	\$725.00	.00	.00	\$725.00
<b>TOTAL</b>	<b>\$624,416.00</b>	<b>\$531,085.76</b>	<b>\$90,487.06</b>	<b>\$2,843.18</b>
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$638,334.00	\$466,813.66	\$171,520.34	\$0.00
11-212-100-106 Other Salaries for Instruction	\$734,410.00	\$585,444.03	\$148,965.97	.00
11-212-100-320 Purchased Prof.-Ed. Services	\$703,359.00	\$396,891.43	\$303,191.74	\$3,275.83
11-212-100-610 General supplies	\$14,300.00	\$5,402.38	\$5,993.78	\$2,903.84
11-212-100-800 Other Objects	\$9,000.00	\$1,858.17	.00	\$7,141.83
<b>TOTAL</b>	<b>\$2,099,403.00</b>	<b>\$1,456,409.67</b>	<b>\$629,671.83</b>	<b>\$13,321.50</b>
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$2,725,807.00	\$2,197,838.02	\$527,968.98	\$0.00
11-213-100-106 Other Salaries for Instruction	\$657,110.80	\$592,286.84	\$64,823.36	\$0.60
11-213-100-610 General supplies	\$14,400.00	\$2,578.72	\$6,409.33	\$5,411.95
11-213-100-640 Textbooks	\$2,900.00	.00	.00	\$2,900.00
<b>TOTAL</b>	<b>\$3,400,217.80</b>	<b>\$2,792,703.58</b>	<b>\$599,201.67</b>	<b>\$8,312.55</b>
11-215-100-106 Other Salaries for Instruction	\$30,433.60	\$25,526.40	.00	\$4,907.20
11-215-100-600 General Supplies	\$3,230.00	\$2,771.76	.00	\$458.24
<b>TOTAL</b>	<b>\$33,663.60</b>	<b>\$28,298.16</b>	<b>\$0.00</b>	<b>\$5,365.44</b>
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$249,905.00	\$111,227.20	\$138,677.80	\$0.00
11-216-100-106 Other Salaries for Instruction	\$121,507.60	\$121,494.40	.00	\$13.20

Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	<b>\$371,412.60</b>	<b>\$232,721.60</b>	<b>\$138,677.80</b>	<b>\$13.20</b>
<b>TOTAL SPECIAL ED - INSTRUCTION</b>	<b>\$6,529,113.00</b>	<b>\$5,041,218.77</b>	<b>\$1,458,038.36</b>	<b>\$29,855.87</b>
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$708,135.00	\$558,161.46	\$149,913.54	\$60.00
11-230-100-610 General Supplies	\$2,100.00	.00	\$1,454.92	\$645.08
11-230-100-800 Other Objects	\$2,100.00	.00	\$1,454.90	\$645.10
<b>TOTAL</b>	<b>\$712,335.00</b>	<b>\$558,161.46</b>	<b>\$152,823.36</b>	<b>\$1,350.18</b>
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$142,465.00	\$142,434.00	\$0.00	\$31.00
11-240-100-610 General Supplies	\$3,860.00	\$2,336.15	.00	\$1,523.85
<b>TOTAL</b>	<b>\$146,325.00</b>	<b>\$144,770.15</b>	<b>\$0.00</b>	<b>\$1,554.85</b>
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$276,210.00	\$147,105.50	\$120,054.50	\$9,050.00
11-401-100-800 Other Objects	\$25,645.00	\$11,514.75	\$3,852.33	\$10,277.92
<b>TOTAL</b>	<b>\$301,855.00</b>	<b>\$158,620.25</b>	<b>\$123,906.83</b>	<b>\$19,327.92</b>
--- Community Serv.Programs/Operations. ---				
1-800-330-500 Purchased Services (300-500 series)	\$1,000.00	.00	.00	\$1,000.00
<b>TOTAL</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$42,455.00	\$4,432.00	\$1,800.32	\$36,222.68
11-000-100-562 Tuition to Other LEAs within State Special	\$33,630.00	\$4,255.00	\$15,384.20	\$13,990.80
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$177,606.00	\$28,739.52	\$90,843.88	\$58,022.60
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$1,156,246.00	\$774,225.82	\$230,751.93	\$151,268.25
<b>TOTAL</b>	<b>\$1,409,937.00</b>	<b>\$811,652.34</b>	<b>\$338,780.33</b>	<b>\$259,504.33</b>
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$8,050.00	\$7,700.00	.00	\$350.00
<b>TOTAL</b>	<b>\$8,050.00</b>	<b>\$7,700.00</b>	<b>\$0.00</b>	<b>\$350.00</b>
--- Health services ---				
11-000-213-100 Salaries	\$371,781.00	\$318,120.50	\$53,660.50	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$20,300.00	\$15,452.25	\$3,613.90	\$1,233.85
11-000-213-600 Supplies and Materials	\$11,434.00	\$8,690.78	.00	\$2,743.22
11-000-213-800 Other Objects	\$2,000.00	.00	.00	\$2,000.00
<b>TOTAL</b>	<b>\$405,515.00</b>	<b>\$342,263.53</b>	<b>\$57,274.40</b>	<b>\$5,977.07</b>
--- Speech, OT, PT & Related Svcs ---				
11-000-216-100 Salaries	\$542,481.00	\$433,704.80	\$108,776.20	.00
11-000-216-320 Purchased Prof. Ed. Services	\$21,300.00	.00	\$11,400.00	\$9,900.00
11-000-216-600 Supplies and Materials	\$2,600.00	\$904.71	\$342.38	\$1,352.91
<b>TOTAL</b>	<b>\$566,381.00</b>	<b>\$434,609.51</b>	<b>\$120,518.58</b>	<b>\$11,252.91</b>

Voorhees Township Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$531,586.00	\$396,772.51	\$134,813.49	.00
11-000-218-105 Sal Secr. & Clerical Asst.	\$36,368.00	\$30,306.60	\$6,061.32	\$0.08
11-000-218-600 Supplies and Materials	\$3,848.00	\$2,335.29	\$364.65	\$1,148.06
<b>TOTAL</b>	<b>\$571,802.00</b>	<b>\$429,414.40</b>	<b>\$141,239.46</b>	<b>\$1,148.14</b>
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$1,198,964.00	\$981,645.80	\$217,318.20	.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$88,635.00	\$73,112.20	\$15,522.80	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$27,742.00	\$15,264.00	\$8,700.00	\$3,778.00
11-000-219-592 Misc Purch Ser (400-500 O/than Resid costs)	\$3,500.00	\$1,727.73	\$362.92	\$1,409.35
11-000-219-600 Supplies and Materials	\$48,190.00	\$40,521.46	\$7,596.79	\$71.75
11-000-219-800 Other Objects	\$8,531.00	\$8,041.98	\$330.00	\$159.02
<b>TOTAL</b>	<b>\$1,375,562.00</b>	<b>\$1,120,313.17</b>	<b>\$249,830.71</b>	<b>\$5,418.12</b>
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$258,232.00	\$212,210.00	\$46,022.00	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$44,359.00	\$37,750.00	\$6,609.00	.00
11-000-221-11X Other Salaries	\$5,000.00	.00	\$5,000.00	.00
11-000-221-320 Purchased Prof. - Ed. Services	\$14,800.00	\$13,800.00	.00	\$1,000.00
11-000-221-500 Other Purchased Services (400-500 series)	\$4,050.00	\$870.05	.00	\$3,179.95
11-000-221-600 Supplies and Materials	\$24,501.00	\$17,608.75	\$2,700.58	\$4,191.67
11-000-221-800 Other Objects	\$12,964.00	\$8,103.50	\$2,300.00	\$2,560.50
<b>TOTAL</b>	<b>\$363,906.00</b>	<b>\$290,342.30</b>	<b>\$62,631.58</b>	<b>\$10,932.12</b>
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$412,955.00	\$281,448.70	\$131,506.30	.00
11-000-222-600 Supplies and Materials	\$38,028.00	\$29,108.70	\$4,871.61	\$4,047.69
<b>TOTAL</b>	<b>\$450,983.00</b>	<b>\$310,557.40</b>	<b>\$136,377.91</b>	<b>\$4,047.69</b>
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$339,313.00	\$279,777.80	\$59,535.20	.00
11-000-223-11X Other Salaries	\$289,852.00	\$191,971.17	\$97,880.83	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$30,000.00	\$22,809.48	.00	\$7,190.52
11-000-223-500 Other Purchased Services (400-500 series)	\$350.00	\$249.01	.00	\$100.99
11-000-223-600 Supplies and Materials	\$1,300.00	\$1,229.81	.00	\$70.19
11-000-223-800 Other Objects	\$1,900.00	\$1,162.19	\$180.44	\$557.37
<b>TOTAL</b>	<b>\$662,715.00</b>	<b>\$497,199.46</b>	<b>\$157,596.47</b>	<b>\$7,919.07</b>
--- Support services-general administration ---				
11-000-230-100 Salaries	\$302,464.00	\$242,032.82	\$60,431.18	\$0.00
11-000-230-331 Legal Services	\$75,642.00	\$45,182.57	\$30,459.02	\$0.41
11-000-230-332 Audit Fees	\$59,000.00	\$51,500.00	.00	\$7,500.00
11-000-230-334 Architectural/Engineering Services	\$46,708.00	\$12,049.50	.00	\$34,658.50
11-000-230-339 Other Purchased Prof. Svc.	\$36,400.00	\$13,339.97	\$15,719.91	\$7,340.12
11-000-230-530 Communications/Telephone	\$319,027.66	\$41,642.32	\$89,270.68	\$188,114.66
11-000-230-585 BOE Other Purchased Prof. Svc.	\$9,600.00	\$77.55	.00	\$9,522.45
11-000-230-590 Other Purchased Services	\$273,389.00	\$10,797.83	\$252,010.00	\$10,581.17

Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-610 General Supplies	\$6,651.50	\$6,186.68	\$463.99	\$0.83
11-000-230-630 BOE In-House Training/Meeting Supplies	\$6,570.00	\$1,869.29	.00	\$4,700.71
11-000-230-890 Misc. Expenditures	\$21,054.50	\$14,082.27	\$150.00	\$6,822.23
11-000-230-895 BOE Membership Dues and Fees	\$23,000.00	\$21,985.85	.00	\$1,014.15
<b>TOTAL</b>	<b>\$1,179,506.66</b>	<b>\$460,746.65</b>	<b>\$448,504.78</b>	<b>\$270,255.23</b>
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$846,710.00	\$673,857.10	\$172,852.90	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$536,377.00	\$446,505.00	\$89,867.00	\$5.00
11-000-240-600 Supplies and Materials	\$21,770.00	\$16,142.99	\$2,483.95	\$3,143.06
11-000-240-800 Other Objects	\$76,567.00	.00	\$20,000.00	\$56,567.00
<b>TOTAL</b>	<b>\$1,481,424.00</b>	<b>\$1,136,505.09</b>	<b>\$285,203.85</b>	<b>\$59,715.06</b>
--- Central Services ---				
11-000-251-100 Salaries	\$555,526.00	\$435,904.86	\$119,621.14	.00
11-000-251-330 Purchased Prof. Services	\$72,904.85	\$45,204.85	\$27,700.00	.00
11-000-251-592 Misc Pur Serv (400-500 series )	\$10,595.15	\$3,675.24	.00	\$6,919.91
11-000-251-600 Supplies and Materials	\$23,519.00	\$21,848.14	\$1,557.79	\$113.07
11-000-251-89X Other Objects	\$34,306.00	\$4,737.64	\$2,744.10	\$26,824.26
<b>TOTAL</b>	<b>\$696,851.00</b>	<b>\$511,370.73</b>	<b>\$151,623.03</b>	<b>\$33,857.24</b>
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$204,055.00	\$171,017.68	\$33,037.32	.00
11-000-252-500 Other Pur Serv. (400-500 series )	\$2,500.00	\$1,663.89	\$436.72	\$399.39
11-000-252-600 Supplies and Materials	\$219,436.00	.00	\$219,435.13	\$0.87
11-000-252-800 Other Objects	\$311,136.00	\$39,689.91	\$106,129.20	\$165,316.89
<b>TOTAL</b>	<b>\$737,127.00</b>	<b>\$212,371.48</b>	<b>\$359,038.37</b>	<b>\$165,717.15</b>
<b>TOTAL Cent. Svcs. &amp; Admin IT</b>	<b>\$1,433,978.00</b>	<b>\$723,742.21</b>	<b>\$510,661.40</b>	<b>\$199,574.39</b>
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$269,746.00	\$167,411.51	\$102,334.49	.00
11-000-261-420 Cleaning, Repair & Maint. Svc	\$912,625.00	\$805,628.05	\$101,293.49	\$5,703.46
<b>TOTAL</b>	<b>\$1,182,371.00</b>	<b>\$973,039.56</b>	<b>\$203,627.98</b>	<b>\$5,703.46</b>
--- Custodial Services ---				
11-000-262-1XX Salaries	\$1,107,990.00	\$914,984.05	\$180,699.06	\$12,306.89
11-000-262-300 Purchased Prof. & Tech. Svc.	\$425.00	\$425.00	.00	.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$7,069.00	\$6,492.82	.00	\$576.18
11-000-262-490 Other Purchased Property Svc.	\$145,900.00	\$103,837.44	\$34,153.66	\$7,908.90
11-000-262-520 Insurance	\$172,363.00	.00	\$172,363.00	.00
11-000-262-580 Travel	\$3,947.00	\$3,947.00	.00	.00
11-000-262-590 Misc. Purchased Services	\$6,135.00	.00	\$6,135.00	.00
11-000-262-610 General Supplies	\$351,372.92	\$289,583.47	\$52,166.54	\$9,622.91
11-000-262-621 Energy (Natural Gas)	\$104,533.94	\$40,830.54	\$63,703.15	\$0.25
11-000-262-622 Energy (Electricity)	\$1,494,876.14	\$880,770.78	\$590,834.77	\$23,270.59
11-000-262-8XX Other Objects	\$2,035.00	\$811.42	\$0.00	\$1,223.58

Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	<b>\$3,396,647.00</b>	<b>\$2,241,682.52</b>	<b>\$1,100,055.18</b>	<b>\$54,909.30</b>
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$150,880.00	\$103,587.76	\$20,815.00	\$26,477.24
11-000-263-610 General Supplies	\$9,307.00	\$460.33	.00	\$8,846.67
<b>TOTAL</b>	<b>\$160,187.00</b>	<b>\$104,048.09</b>	<b>\$20,815.00</b>	<b>\$35,323.91</b>
--- Security ---				
11-000-266-300 Purchased Prof. & Tech. Svc.	\$270,800.00	\$202,892.50	\$57,600.00	\$10,307.50
<b>TOTAL</b>	<b>\$270,800.00</b>	<b>\$202,892.50</b>	<b>\$57,600.00</b>	<b>\$10,307.50</b>
<b>TOTAL Oper &amp; Maint of Plant Services</b>	<b>\$5,010,005.00</b>	<b>\$3,521,662.67</b>	<b>\$1,382,098.16</b>	<b>\$106,244.17</b>
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans (Bet Home & Sch)-reg	\$57,816.00	\$48,295.40	\$9,520.54	\$0.06
11-000-270-161 Sal Pupil Trans (Bet Home & Sch)-Sp Ed	\$10,202.00	\$8,522.80	\$1,679.20	.00
11-000-270-350 Management Fee - ESC Transp. Prog.	\$52,320.00	\$26,057.54	\$15,000.00	\$11,262.46
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$1,329,387.00	\$1,020,368.36	\$301,643.04	\$7,375.60
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$120,236.02	\$84,495.28	\$27,607.50	\$8,133.24
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$680,489.98	\$540,898.74	\$139,591.24	.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$492,995.00	\$426,152.50	\$66,000.00	\$842.50
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$111,900.00	\$95,000.00	.00	\$16,900.00
11-000-270-610 General Supplies	\$12,960.00	\$9,187.00	\$3,737.00	\$36.00
<b>TOTAL</b>	<b>\$2,868,306.00</b>	<b>\$2,258,977.62</b>	<b>\$564,778.52</b>	<b>\$44,549.86</b>
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$4,770.00	\$1,804.08	\$1,947.80	\$1,018.12
11-XXX-XXX-220 Social Security Contributions	\$612,300.00	\$486,953.06	\$103,806.28	\$21,540.66
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$660,000.00	\$625,707.48	\$5,158.11	\$29,134.41
11-XXX-XXX-250 Unemployment Compensation	\$54,804.00	.00	.00	\$54,804.00
11-XXX-XXX-270 Health Benefits	\$9,866,187.67	\$5,250,967.86	\$3,416,959.74	\$1,198,260.07
11-XXX-XXX-280 Tuition Reimbursement	\$101,800.00	.00	.00	\$101,800.00
11-XXX-XXX-290 Other Employee Benefits	\$429,500.00	\$423,797.34	.00	\$5,702.66
<b>TOTAL</b>	<b>\$11,729,361.67</b>	<b>\$6,789,229.82</b>	<b>\$3,527,871.93</b>	<b>\$1,412,259.92</b>
<b>Total Undistributed Expenditures</b>	<b>\$29,517,432.33</b>	<b>\$19,134,916.17</b>	<b>\$7,983,368.08</b>	<b>\$2,399,148.08</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES ***</b>	<b>\$53,289,505.49</b>	<b>\$37,111,389.24</b>	<b>\$13,434,569.00</b>	<b>\$2,743,547.25</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES &amp; TRANSFERS ***</b>	<b>\$53,289,505.49</b>	<b>\$37,111,389.24</b>	<b>\$13,434,569.00</b>	<b>\$2,743,547.25</b>

Voorhees Township Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Undistributed expenses				
12-000-210-730 Support services-students-reg.	\$72,479.51	\$59,964.51	\$2,199.10	\$10,315.90
12-000-219-730 Support services-students-spec.	\$2,500.00	.00	.00	\$2,500.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$64,600.00	\$55,821.69	.00	\$8,778.31
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Undist. Exp. - Non-instructional Services				
TOTAL	\$139,579.51	\$115,786.20	\$2,199.10	\$21,594.21
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction Services	\$284,492.00	\$275,216.99	.00	\$9,275.01
12-000-400-800 Other objects	\$26,609.00	.00	.00	\$26,609.00
Sub Total	\$311,101.00	\$275,216.99	\$0.00	\$35,884.01
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TOTAL	\$311,101.00	\$275,216.99	\$0.00	\$35,884.01
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TOTAL CAPITAL OUTLAY EXPENDITURES	\$450,680.51	\$391,003.19	\$2,199.10	\$57,478.22

Voorhees Township Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$44,803.00	\$35,098.00	\$9,705.00	.00
TOTAL GENERAL FUND EXPENDITURES	\$53,784,989.00	\$37,537,490.43	\$13,446,473.10	\$2,801,025.47

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
General Fund - Fund 10

For 10 Month Period Ending 04/30/2019

I, Helen G. Haley, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley  
Board Secretary/Business Administrator

5/6/19  
Date



All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/19

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$44,404.37)
	Accounts receivable:		
141	Intergovernmental - State	\$5,449.38	
142	Intergovernmental - Federal	(\$63.00)	
			<u>\$5,386.38</u>

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,307,729.31	
302	Less Revenues	(\$847,190.50)	
			<u>\$460,538.81</u>
	<b>Total assets and resources</b>		<u><u>\$421,520.82</u></u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/19

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

421	Accounts Payable			\$297.92
	Other current liabilities			\$0.32
	<b>TOTAL LIABILITIES</b>			<u>\$298.24</u>

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year			\$210,607.30
601	Appropriations		\$1,307,729.31	
602	Less: Expenditures	\$886,506.73		
603	Encumbrances	\$210,607.30	(\$1,097,114.03)	
				<u>\$210,615.28</u>
	<b>TOTAL FUND BALANCE</b>			<u>\$421,222.58</u>
	<b>TOTAL LIABILITIES AND FUND EQUITY</b>			<u>\$421,520.82</u>

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 Special Revenue Fund - Fund 20  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 10 Month Period Ending 04/30/19

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
<b>*** REVENUES/SOURCES OF FUNDS ***</b>					
3XXX	From State Sources	\$178,187.00	\$152,029.50		\$26,157.50
4XXX	From Federal Sources	\$1,129,542.31	\$695,161.00		\$434,381.31
<b>TOTAL REVENUE/SOURCES OF FUNDS</b>		<b>\$1,307,729.31</b>	<b>\$847,190.50</b>		<b>\$460,538.81</b>
<b>*** EXPENDITURES ***</b>					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
<b>STATE PROJECTS:</b>					
	Nonpublic textbooks	\$7,850.00	\$7,297.73	.00	\$552.27
	Nonpublic auxiliary services	\$118,900.00	\$64,963.00	\$53,937.00	.00
	Nonpublic nursing services	\$14,550.00	\$12,964.05	\$1,585.95	.00
	Nonpublic Technology Aid	\$5,292.00	\$5,122.30	\$27.54	\$142.16
	Nonpublic School Programs	\$22,500.00	\$14,651.30	\$5,415.69	\$2,433.01
	Other State Projects	\$9,095.00	\$4,672.50	\$802.50	\$3,620.00
<b>TOTAL STATE PROJECTS</b>		<b>\$178,187.00</b>	<b>\$109,670.88</b>	<b>\$61,768.68</b>	<b>\$6,747.44</b>
<b>FEDERAL PROJECTS:</b>					
	NCLB Title I - Part A/D	\$240,489.00	\$129,823.60	\$12,472.00	\$98,193.40
	I.D.E.A. Part B (Handicapped)	\$796,717.31	\$598,074.25	\$134,039.62	\$64,603.44
	NCLB Title II - Part A/D	\$51,747.00	\$29,361.00	.00	\$22,386.00
	NCLB Title III - English Language Enhancement	\$40,589.00	\$19,577.00	\$2,327.00	\$18,685.00
<b>TOTAL FEDERAL PROJECTS</b>		<b>\$1,129,542.31</b>	<b>\$776,835.85</b>	<b>\$148,838.62</b>	<b>\$203,867.84</b>
<b>*** TOTAL EXPENDITURES ***</b>		<b>\$1,307,729.31</b>	<b>\$886,506.73</b>	<b>\$210,607.30</b>	<b>\$210,615.28</b>

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 10 Month Period Ending 04/30/19

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
--- STATE SOURCES ---			
3290 Recovery High School Access Grant	\$9,095.00	\$8,927.00	\$168.00
32XX Other Restricted Entitlements	\$169,092.00	\$143,102.50	\$25,989.50
<b>Total Revenue from State Sources</b>	<b>\$178,187.00</b>	<b>\$152,029.50</b>	<b>\$26,157.50</b>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$240,489.00	\$114,588.00	\$125,901.00
4451-55 Title II	\$51,747.00	\$22,361.00	\$29,386.00
4491-94 Title III	\$40,589.00	\$22,887.00	\$17,702.00
4420-29 I.D.E.A. Part B (Handicapped)	\$796,717.31	\$535,325.00	\$261,392.31
<b>Total Revenues from Federal Sources</b>	<b>\$1,129,542.31</b>	<b>\$695,161.00</b>	<b>\$434,381.31</b>
<b>TOTAL REVENUES/SOURCES OF FUNDS</b>	<b>\$1,307,729.31</b>	<b>\$847,190.50</b>	<b>\$460,538.81</b>

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 10 Month Period Ending 04/30/19

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,307,729.31	\$886,506.73	\$210,607.30	\$210,615.28
<b>TOTAL EXPENDITURE</b>	<b>\$1,307,729.31</b>	<b>\$886,506.73</b>	<b>\$210,607.30</b>	<b>\$210,615.28</b>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education

Special Revenue Fund - Fund 20  
For 10 Month Period Ending 04/30/19

I, Helen F. Haley, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen F. Haley  
Board Secretary/Business Administrator

5/6/19  
Date

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/19

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank	\$78,900.09
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--- R E S O U R C E S ---

Total assets and resources		<u>\$78,900.09</u>
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/19

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

402	Interfund accounts payable				(\$0.02)
	Other current liabilities				\$270,477.66
	TOTAL LIABILITIES				<u>\$270,477.64</u>

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year				\$6,100.06
601	Appropriations		\$284,267.81		
602	Less : Expenditures	\$205,368.00			
603	Encumbrances	\$6,100.06	(\$211,468.06)		
					<u>\$72,799.75</u>
	Total Appropriated				<u>\$78,899.81</u>

--- Unappropriated ---

770	Fund balance				\$13,790.45
303	Budgeted Fund Balance				(\$284,267.81)

TOTAL FUND BALANCE (\$191,577.55)

TOTAL LIABILITIES AND FUND EQUITY \$78,900.09

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education

Capital Projects Fund - Fund 30  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 10 Month Period Ending 04/30/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
---				
Facilities acquisition and constr. serv. ---				
30-000-4XX-450 Construction services	\$205,468.06	\$199,368.00	\$6,100.06	.00
Total fac.acq.and constr. serv.	\$205,468.06	\$199,368.00	\$6,100.06	\$0.00
TOTAL EXPENDITURES	\$205,468.06	\$199,368.00	\$6,100.06	\$0.00
*** TOTAL EXPENDITURES AND TRANSFERS	\$205,468.06	\$199,368.00	\$6,100.06	\$0.00

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education

Capital Projects Fund - Fund 30  
For 10 Month Period Ending 04/30/19

I, Helen G. Haley, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley  
Board Secretary/Business Administrator

5/6/19  
Date

1164 All accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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5/6 11:35am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/19

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$3,737.34
	Accounts receivable:		
132	Interfund	(\$0.02)	
			<u>(\$0.02)</u>

--- R E S O U R C E S ---

301	Estimated Revenues	\$377,534.00	
302	Less Revenues	(\$377,534.00)	
			<u></u>
	Total assets and resources		<u>\$3,737.32</u>

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education

Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 10 Month Period Ending 04/30/19

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$1,071,000.00
602	Less : Expenditures	\$1,071,000.00	
			(\$1,071,000.00)

--- Unappropriated ---

770	Fund Balance		\$697,203.32
303	Budgeted Fund Balance		(\$693,466.00)

TOTAL FUND BALANCE			\$3,737.32
TOTAL LIABILITIES AND FUND EQUITY			\$3,737.32

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,071,000.00	\$1,071,000.00	\$0.00
Revenues	(\$377,534.00)	(\$377,534.00)	\$0.00
	\$693,466.00	\$693,466.00	\$0.00
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$693,466.00	\$693,466.00	\$0.00
Less: Adjust for prior year encumb.	\$0.00	\$0.00	\$0.00
Budgeted Fund Balance	\$693,466.00	\$693,466.00	\$0.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 10 Month Period Ending 04/30/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$22,106.00	\$22,106.00		.00
Total Local Sources	\$22,106.00	\$22,106.00		\$0.00
--- State Sources ---				
3160 Debt service aid Type II	\$355,428.00	\$355,428.00		.00
Total State Sources	\$355,428.00	\$355,428.00		\$0.00
TOTAL REVENUE/SOURCES OF FUNDS	\$377,534.00	\$377,534.00		\$0.00



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Voorhees Township Board of Education

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 10 Month Period Ending 04/30/19

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$116,000.00	\$116,000.00	.00
40-701-510-910 Redemption of Principal	\$955,000.00	\$955,000.00	.00
<b>TOTAL</b>	<b>\$1,071,000.00</b>	<b>\$1,071,000.00</b>	<b>\$0.00</b>
<b>TOTAL USES OF FUNDS BEFORE TRANSFERS</b>	<b>\$1,071,000.00</b>	<b>\$1,071,000.00</b>	<b>\$0.00</b>
<b>*** TOTAL USES OF FUNDS ***</b>	<b>\$1,071,000.00</b>	<b>\$1,071,000.00</b>	<b>\$0.00</b>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Voorhees Township Board of Education  
Debt Service Fund - Fund 40

For 10 Month Period Ending 04/30/19

I, Helen G. Haley, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Helen G. Haley  
Board Secretary/Administrator

5/6/19  
Date

All ~~accounts~~ <sup>1170</sup> in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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## Voorhees Township Board of Education Monthly Transfer Report

va\_s1701  
04/01/2019

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	15,604,950.00	0.00	15,604,950.00	1,560,495.00	476,495.16	3.05	2,036,990.16	291,310.35
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	7,909,348.00	0.00	7,909,348.00	790,934.80	44,806.00	0.57	835,740.80	44,013.81
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	303,310.00	0.00	303,310.00	30,331.00	( 1,455.00)	-0.48	28,876.00	19,327.92
Community Services Programs/Operations	1X-800-330-XXX	1,000.00	0.00	1,000.00	100.00	0.00	0.00	100.00	1,000.00
<b>UNDISTRIBUTED EXPENDITURES</b>		<b>23,818,608.00</b>	<b>0.00</b>	<b>23,818,608.00</b>					<b>355,652.08</b>
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	1,456,514.00	0.00	1,456,514.00	145,651.40	( 46,577.00)	-3.20	99,074.40	259,504.33
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	2,805,486.00	0.00	2,805,486.00	280,548.60	6,426.00	0.23	286,974.60	16,941.02
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	1,026,621.00	0.00	1,026,621.00	102,662.10	0.00	0.00	102,662.10	18,851.19
General Administration	1X-000-230-XXX	1,245,039.00	0.00	1,245,039.00	124,503.90	( 65,532.34)	-5.26	58,971.56	270,255.23
School Administration	1X-000-240-XXX	1,593,324.00	0.00	1,593,324.00	159,332.40	( 111,900.00)	-7.02	47,432.40	59,715.06
Central Services & Administrative Information Technology	1X-000-25X-XXX	1,304,030.00	0.00	1,304,030.00	130,403.00	129,948.00	9.97	260,351.00	199,574.39
Operation and Maintenance of Plant Services	1X-000-26X-XXX	4,985,950.00	0.00	4,985,950.00	498,595.00	24,055.00	0.48	522,650.00	106,244.17
Student Transportation Services	1X-000-270-XXX	2,683,420.00	0.00	2,683,420.00	268,342.00	184,886.00	6.89	453,228.00	44,549.86

## Voorhees Township Board of Education Monthly Transfer Report

va\_s1701  
04/01/2019

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	12,208,979.00	0.00	12,208,979.00	1,220,897.90	( 479,617.33)	-3.93	741,280.57	1,412,259.92
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>29,309,363.00</b>	<b>0.00</b>	<b>29,309,363.00</b>					<b>2,387,895.17</b>
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	313,891.00	0.00	313,891.00	31,389.10	( 174,311.49)	-55.53	0.00	21,594.21
Facilities Acquisition and Construction Services	12-000-4XX-XXX	26,609.00	0.00	26,609.00	0.00	284,492.00	1069.16	284,492.00	35,884.01
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>340,500.00</b>	<b>0.00</b>	<b>340,500.00</b>					<b>57,478.22</b>
<b>TOTAL SPECIAL SCHOOLS</b>	13-XXX-XXX-XXX	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Transfer of Funds to Charter Schools	10-000-100-56X	32,026.00	0.00	32,026.00	3,202.60	12,777.00	39.90	15,979.60	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>53,500,497.00</b>	<b>0.00</b>	<b>53,500,497.00</b>					<b>2,801,025.47</b>

*Kelley M. Haley*  
School Business Administrator Signature

5/20/19  
Date

Voorhees Township Board of Education  
accounts and signers

<u>Account Title</u>	<u>Current Account Signers</u>		<u>Change to these Account Signers</u>
Voorhees Township Board of Education - CER Account	Helen G. Haley, Danielle Trucano, Dawn C. Wallace	BA, ABA, President	Helen G. Haley, Danielle Trucano, Dawn C. Wallace
Voorhees Township Board of Education - General Account	Helen G. Haley, Dawn C. Wallace, Barry J. Galasso	BA, President, Superintendent	Helen G. Haley, Dawn C. Wallace, David Gentile
Voorhees Township Board of Education - Payroll Account	Helen G. Haley, Barry J. Galasso	BA, Superintendent	Helen G. Haley, David Gentile
Voorhees Township Board of Education - Agency Account	Helen G. Haley, Barry J. Galasso	BA, Superintendent	Helen G. Haley, David Gentile
Voorhees Township Board of Education - Petty Cash Account	Helen G. Haley, Danielle Trucano	BA, ABA	Helen G. Haley, Danielle Trucano
Voorhees Township Board of Education - Cafeteria Account	Helen G. Haley, Danielle Trucano	BA, ABA	Helen G. Haley, Danielle Trucano
Voorhees Township Board of Education - Building Fund Account	Helen G. Haley, Danielle Trucano, Dawn C. Wallace	BA, ABA, President	Helen G. Haley, Danielle Trucano, Dawn C. Wallace
Voorhees Township Board of Education - Building Fund Interest Trust Account (name changed to Flexible Spending Account)	Helen G. Haley, Danielle Trucano, Dawn C. Wallace	BA, ABA, President	Helen G. Haley, Danielle Trucano, Dawn C. Wallace
Voorhees Township Board of Education - SUI Trust Account	Helen G. Haley, Barry J. Galasso	BA, Superintendent	Helen G. Haley, David Gentile
Voorhees Township Board of Education - CER Program	Karen E. Ferguson, Michael T. Redfearn, Helen G. Haley	CER	Karen E. Ferguson, Michael T. Redfearn, Helen G. Haley
Voorhees Township Board of Education - Chinese Womens Association of NJ Fund	Helen G. Haley, Danielle Trucano	BA, ABA	Helen G. Haley, Danielle Trucano
Voorhees Middle School - Student Activity co Stephanie Caputi	Stephanie Caputi, Kristine Y. Calabria, Helen G. Haley, Danielle Trucano	Middle School Secretary, Principal, BA, ABA	Stephanie Caputi, Kristine Y. Calabria, Helen G. Haley, Danielle Trucano

# Voorhees Township Board of Education

## Void Check Register By Date

Cycle=11

va\_chkv1.5\_102317  
05/01/2019

1174

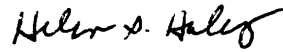
Account	Check Description	PO Number	Vendor Number / Name	Cycle	Check No.	Check Amount	Check Type	Void Date
<b>Date</b>								
<b>02/05/2019</b>								
20-511-200-610-00-000-K	SUPPLIES KELLMAN	19-01446	2732 / KELLMAN BROWN ACADEMY	11	1531	\$350.44	PO-Void-Chk	05/01/2019
<b>Total For 02/05/2019</b>						<b>\$350.44</b>		
<b>02/25/2019</b>								
20-511-200-610-00-000-K	SUPPLIES KELLMAN	19-01446	2732 / KELLMAN BROWN ACADEMY	11	1645	\$4.70	PO-Void-Chk	05/01/2019
<b>Total For 02/25/2019</b>						<b>\$4.70</b>		
<b>04/11/2019</b>								
11-190-100-610-10- -	GEN SUPPL	19-01992	2439 / EDUCATION INC	11	1967	\$60.00	Inv-Void-Chk	05/01/2019
11-240-100-610-10- -	GEN SUPPL	19-01992	2439 / EDUCATION INC	11	1967	\$100.00	Inv-Void-Chk	05/01/2019
<b>Total For 04/11/2019</b>						<b>\$160.00</b>		
<b>Report Totals</b>						<b>Total Voided:</b>	<b>\$515.14</b>	

XXII. ADJOURNMENT

1. Motion by Mr. Karpf, seconded by Ms. Galiano, to adjourn the meeting at 8:21 PM.

Motion carried unanimously.

Respectfully submitted,



Helen G. Haley, CPA  
Business Administrator/Board Secretary

HGH:lms  
05-29-19